



**SOUTH HILL TOWN COUNCIL
REGULAR MEETING AGENDA
MONDAY, JULY 13, 2026, 7:00 PM**

Temporary Location: 111 E. Danville Street ~ South Hill, VA 23970

Phone: (434) 447-3191 ~ Fax: (434) 447-5064

<https://www.southhillva.org/> ~ southhill@southhillva.org

Note: This meeting will be held in person and will **not** be livestreamed.

- ☒ Please remember sign ups for Citizens to Address Council are required before meeting begins. Sign up sheets are located on the table outside the front Council doors. Speakers are asked to use the aisle microphone.
- ☒ Please silence all cell phones while Council is in session.

- I. Opening
 - A. Welcome, Invocation, and Pledge of Allegiance
 - B. Call to Order
 - C. Roll Call
- II. Approval of Agenda – July 13, 2026
- III. Special Presentations
 - A. Donna Burch, South Hill Police Department: 40 Years of Service
 - B. Dahlis Morrow, Director of Finance & Administration: Office Accreditation
- IV. Citizens to Address Council *Comments are limited to three minutes (five minutes if on behalf of a group).*
- V. Administrative Reports
 - A. Consent Agenda *All consent agenda items are considered routine by Town Council and will be acted upon by one motion (move to approve the consent agenda). There will be no separate discussion of these items unless a Council member requests an item be removed or considered separately.*
 - 1. Minutes
 - a. June 8, 2026 Regular Meeting
 - b. June 8, 2026 Special Meeting
 - 2. Monthly Financial Report
 - B. Items for Approval *Items for approval are individual items to be considered by Town Council and to be acted upon by individual motions. There will be separate discussion of these items.*
 - 1. Town Manager Report
 - a. Financial Policy Updates
 - b. Reimbursement Resolution
 - c. Schedule Public Hearing – Additional Appropriation
 - d. VDOT Resolution of Support
 - C. Reports to Accept as Presented *All reports are considered informational to Town Council and require no action (move to accept the reports as presented). There will be no separate discussion of these items unless a Council member requests an item be removed for discussion separately.*
 - 1. Police Report
 - 2. Fire Department Report
 - 3. Municipal Services Report
 - 4. Parks, Facilities, and Grounds Report
 - a. Facilities Reservation Calendar
 - 5. Code Compliance Report
 - a. Monthly Report

- b. Dilapidated Properties
- 6. Business Development Report
- 7. Human Resources Report

VI. Other Business

VII. Adjournment

This agenda is subject to change at the discretion of the South Hill Town Council.

CURRENT OFFICIALS

Council Members

The Honorable Mike Moody, Mayor
Randy Crocker
Jenifer Freeman-Hite
Delores Luster
Michael Smith

Gavin Honeycutt, Vice Mayor
Lillie Feggins-Boone
Ashley C. Hardee
Carl L. Sasser, Jr.

Staff

Keli Reekes, Town Manager
Leanne Patrick Feather, Clerk of Council
Sands Anderson PC, Town Attorney Services

To assist us in providing dissemination of materials, presenters are requested to submit 12 copies of their remarks and/or handouts to the Clerk prior to meetings. These copies will be provided to Town Council members and staff.
--

Administrative Reports
South Hill Town Council Meeting
July 13, 2026

- A. Consent Agenda
- B. Items for Approval
- C. Reports to Accept as Presented

Consent Agenda
South Hill Town Council Meeting
July 13, 2026

1. Minutes
 - a. June 8, 2026 Regular Meeting
 - b. June 8, 2026 Special Meeting
2. Monthly Financial Report



SOUTH HILL TOWN COUNCIL

REGULAR MEETING MINUTES

MONDAY, JUNE 8, 2026, 7:00 P.M.

The regular monthly meeting of the South Hill Town Council was held on Monday, June 8, 2026, at 7:00 p.m. in the temporary Council Chambers of the South Hill Town Hall located at 111 E. Danville Street, South Hill, Virginia 23970.

I. OPENING

Honorable Mayor Mike Moody called the regular meeting to order at 7:00 p.m. Mayor Moody called upon Clerk of Council Leanne Feather to call the roll, which was as follows:

A. Council Members

Randy Crocker
Ashley Hardee
Carl Sasser, Jr.

Lillie Feggins-Boone
Gavin Honeycutt
Michael Smith

Jenifer Freeman-Hite
Delores Luster

B. Staff in Attendance

Keli Reekes, Town Manager
Ryan Durham, Chief of Police
Dahlis Morrow, Dir. of Fin. and Admin.

C. J. Dean, Dir. of Municipal Services
Leanne Feather, Admin. Asst./Clerk
Jesse Bausch, Town Attorney Services

II. APPROVAL OF AGENDA

A motion was made by Vice Mayor Honeycutt, second by Councilor Luster, to approve the agenda for June 8, 2026. The motion carried unanimously.

III. CITIZENS TO ADDRESS COUNCIL

At this time, the following citizens addressed Council:

- **Wade Crowder** raised concerns regarding Council responsibilities, the status of Nicks Lane, the need for additional asphalt patching throughout Town, and the Town's responsibility when tenants default on water bills. He also expressed appreciation for Town staff.
- **Glenn Hudson**, a property owner in Town, expressed appreciation for a recent meeting between local landlords and Town staff regarding responsibilities when tenants default on water bills. He stated that he believes the Virginia Code is open to interpretation and unfair to property owners.
- **Paul Duffer** expressed concern regarding Council's lack of interaction with citizens during public comment and shared concerns about landlord responsibilities when tenants default on water bills.

Mayor Moody stated that the Citizens to Address Council portion of the meeting is intended as an opportunity for Council to listen to citizens' comments. He noted that policies limiting interaction and setting time restrictions are in place to maintain an efficient meeting flow.

IV. PUBLIC HEARINGS

A. Acquisition of Right of Way and Easements for Dockery Creek Sewer and Route 58 Bypass Utility Projects

Director of Municipal Services C. J. Dean reported that notice of a public hearing was published regarding a proposed resolution to authorize condemnation proceedings, if necessary, for property needed for the Dockery Creek Sewer Project and Route 58 Bypass Utility Project, including parcels 19837, 35450, and 19477.

Mr. Dean opened the Public Hearing:

- Wade Crowder asked whether the Town intended to acquire property from affected landowners by force.
- Glenn Hudson asked for clarification regarding location.

Mr. Dean closed the Public Hearing.

Discussion included Mr. Dean requesting a revision to the resolution date to reflect the meeting date, clarifying that the easement is needed to maintain Town infrastructure, noting the project will not impact property development, and stating that negotiations with property owners have been ongoing for several months.

A motion was made by Vice Mayor Honeycutt, second by Councilor Feggins-Boone, to approve the resolution authorizing acquisition of right-of-way and easements for the Dockery Creek Sewer and Route 58 Bypass Utility Projects, with the date revised to reflect the meeting date. The motion carried unanimously.

V. ADMINISTRATIVE REPORTS

A. Consent Agenda

1. Minutes

a. May 11, 2026

2. Monthly Financial Report

Director of Finance and Administration Dahlis Morrow submitted the financial report as follows:

Petty Cash	\$700.00
Checking Accounts	\$5,148,310.12
Investments	\$29,860,557.12
Restricted/Committed Funds	\$1,419,206.02
Total of all Funds	\$36,428,773.26

A motion was made by Councilor Feggins-Boone, second by Councilor Hardee, to approve the Consent Agenda. The motion carried unanimously.

B. Items for Approval

1. Town Manager Report

a. Resolution to Dissolve Economic Incentive Grant Agreement

Town Manager Keli Reekes reported that a resolution was presented to discontinue the Economic Incentive Grant Agreements related to Microsoft's data center operations, effective July 1, 2026, following adoption of a revised tax structure and agreement among all parties for FY 2026 – 2027.

A motion was made by Councilor Hardee, second by Councilor Freeman-Hite, to approve the resolution regarding the economic incentive agreements. The motion carried by roll call vote as follows:

Councilor Crocker – Aye	Councilor Feggins-Boone – Aye
Councilor Freeman-Hite – Aye	Councilor Hardee – Aye
Vice Mayor Honeycutt – Aye	Councilor Luster – Aye
Councilor Sasser – Aye	Councilor Smith – Aye

b. Sewer Agreement

Mrs. Reekes reported that, following discussions in closed session, an agreement was presented to allow the Town to complete sewer line repairs adjacent to Town Hall at a cost not to exceed \$20,000, including a release of liability from the property owner.

A motion was made by Vice Mayor Honeycutt, second by Councilor Luster to approve the sewer agreement and authorize the Town Manager or her designee to sign all related documents.. The motion carried by roll call vote as follows:

Councilor Crocker – Aye	Councilor Feggins-Boone – Aye
Councilor Freeman-Hite – Aye	Councilor Hardee – Aye
Vice Mayor Honeycutt – Aye	Councilor Luster – Aye
Councilor Sasser – Aye	Councilor Smith – Aye

Concluding her report, Mrs. Reekes presented drawings of the proposed gateway and wayfinding signs, noting the project was approved at the May 11, 2026 regular meeting.

2. Director of Municipal Services Reports

a. FY27 – FY29 Fuel Bid Award

Mr. Dean reported that Parker Oil Company submitted the low bid for fuel supply for FY27–FY29, with pricing unchanged from the prior year across all categories. Parker Oil Company was the only bid received.

A motion was made by Councilor Hardee, second by Vice Mayor Honeycutt to award the fuel contract to Parker Oil Company, Inc. Councilor Smith abstained due to a conflict of interest. The motion carried by roll call vote as follows:

Councilor Crocker – Aye	Councilor Feggins-Boone – Aye
Councilor Freeman-Hite – Aye	Councilor Hardee – Aye
Vice Mayor Honeycutt – Aye	Councilor Luster – Aye
Councilor Sasser – Aye	

b. Rt. 58 Sewer Extension Project Contract A

Mr. Dean reported that Haymes Brothers, Inc. submitted the low bid of \$6,493,450 for the Route 58 Bypass Sewer Extension Project Contract A, with additional bids received from four other firms.

Discussion included Mrs. Reekes noting that the water portion of the project is fully funded by Microsoft and that \$12 million is budgeted for the sewer portion.

A motion was made by Councilor Freeman-Hite, second by Councilor Freeman-Hite, to award the Route 58 Bypass Sewer Extension Project Contract A to Haymes Brothers, Inc. in the amount of \$6,493,450 and to authorize the Town Manager or her designee to sign all related documents. The motion carried by roll call vote as follows:

Councilor Crocker – Aye	Councilor Feggins-Boone – Aye
Councilor Freeman-Hite – Aye	Councilor Hardee – Aye
Vice Mayor Honeycutt – Aye	Councilor Luster – Aye
Councilor Sasser – Aye	Councilor Smith – Aye

c. Rt. 58 Bypass Water and Sewer Extension Project Contract B

Mr. Dean reported that Concrete Foundations, Inc. submitted the low bid of \$8,039,639 for the Route 58 Bypass Water and Sewer Extension Project Contract B, with multiple bids received.

Discussion included Mr. Dean clarifying that the two projects will run concurrently from the same starting point in opposite directions which will minimize conflict, and that bid awards are governed by Virginia procurement regulations.

A motion was made by Vice Mayor Honeycutt, second by Councilor Hardee, to award Contract B of the Route 58 Bypass Water and Sewer Extension Project to Concrete Foundations, Inc. in the amount of \$8,039,639 and to authorize the Town Manager or her designee to sign all related documents. The motion carried by roll call vote as follows:

Councilor Crocker – Aye	Councilor Feggins-Boone – Aye
Councilor Freeman-Hite – Aye	Councilor Hardee – Aye
Vice Mayor Honeycutt – Aye	Councilor Luster – Aye
Councilor Sasser – Aye	Councilor Smith – Aye

3. Police Department Report

a. Adoption of Ordinance for South Hill Police Department: Title 46.2 And Article Two, 18.2-266 –18.2-273, Code of Virginia of 1950 as Amended

Chief Durham presented Council with the South Hill Police Department's annual ordinance amendments to be adopted by the General Assembly. He requested Council adopt the ordinance incorporating the legislative changes to Title 46.2 and Article Two, 18.2-266 - 18.2-273, Code of Virginia of 1950 as Amended.

A motion was made by Councilor Feggins-Boone, second by Councilor Luster, to approve the ordinance amendments. The motion carried unanimously.

C. Reports to Accept as Presented

For efficiency, the following reports for May 2026 were presented as a group to accept as presented.

1. Police Report

Chief of Police Ryan Durham submitted the monthly police report. He reported there were 291 Activity incidents, 47 reportable criminal offenses, 612 calls for service, and \$1,412 in property recovered. Administrative news was shared.

2. Municipal Services Report

C.J. Dean submitted the Municipal Services report updating Council that milling and repaving are underway, and several utility projects are in progress or nearing completion over the next 30 days, with some minor weather-related delays. Additional projects are advancing through construction and easement acquisition, including major water and sewer expansions scheduled to begin in July 2026.

3. Parks, Facilities and Grounds

Jason Houchins submitted the Parks, Facilities and Grounds report, noting that the team is preparing to host the 2026 Dixie Boys State Tournament beginning June 26, while Town Hall renovation work continues on schedule with completion expected in early August.

4. Code Compliance Report

a. Report of Activity

David Hash submitted the report of activity as follows:

Inspections Completed	58
Permits Issued	43
Fees Collected	\$4,563.29
UEZ Exemption	\$0
Rehab Exemption	\$554.91
General Exemption	\$3,861.68
Work Value	\$1,827,911.99

New business licenses in the Town of South Hill in May 2026:

Southern Pine Realty Solutions	110 N. Mecklenburg Ave	Real Estate Sales
Russell Lee Gosney	413 Jeffreys Lane	Door Dash
Creations by Kristen, LLC	1111 Valley Rd.	Wooden Door Signs
Delilah's Deals	935 W Atlantic St.	Flea Market Vendor
Currin's Art Corner	935 W Atlantic St.	Flea Market Vendor

b. Dilapidated Properties

Along with the list of completed dilapidated properties, a report on the status of approximately 45 dilapidated properties was also presented.

5. Business Development Report

Brent Morris submitted the Business Development report, noting that staff continues to advance business development efforts through incentive programs, business outreach, and collaboration with local organizations. Planning is underway for Sparks in the Park and Hometown Christmas, while staff also works on signage design, potential property acquisitions, and engaging prospective businesses for future investment.

6. Human Resources Report

Kristine Martin submitted the Human Resources report, noting a significant increase in health insurance costs for FY 2026–2027, positive feedback on the Town’s safety practices following a recent review, and ongoing recruitment for open positions.

A motion was made by Vice Mayor Honeycutt, second by Councilor Luster to approve the reports as presented. The motion carried unanimously.

VI. APPOINTMENTS

A. South Hill Industrial Development Authority

A motion was made by Councilor Smith, second by Councilor Freeman-Hite, to reappoint Steven Creedle to the South Hill Industrial Development Authority for a four-year term beginning June 9, 2026, and ending June 8, 2030. The motion carried unanimously.

B. Roanoke River Service Authority

A motion was made by Councilor Feggins-Boone, second by Councilor Luster, to reappoint Michael Smith to the Roanoke River Service Authority for a three-year term beginning July 1, 2026, and ending June 30, 2030, and to appoint Carl Sasser as an alternate for a term beginning July 1, 2026 and ending June 30, 2030. The motion carried unanimously.

C. Board of Zoning Appeals

A motion was made by Councilor Feggins-Boone, second by Councilor Hardee, to reappoint Joseph Cappaert to the Board of Zoning Appeals for a five-year term beginning July 11, 2026 and ending July 10, 2031, and Mike Sparkman for a five-year term beginning August 9, 2026 and ending August 8, 2031. The motion carried unanimously.

VII. OTHER BUSINESS

Vice Mayor Honeycutt thanked Mayor Moody for clarifying the policy for citizens to address Council, outlined the distinction between Council and staff responsibilities, commended the streets crew, and expressed concern about shifting unpaid tenant water bill costs to taxpayers rather than property owners.

VIII. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Moody adjourned the meeting at 7:44 p.m.

VALIDATION

Minutes approved this _____ day of _____, 20____.

Leanne Feather, Clerk of Council

W.M. Moody, Mayor

DRAFT



SOUTH HILL TOWN COUNCIL
SPECIAL MEETING MINUTES
MONDAY, JUNE 8, 2026, 5:30 P.M.

A special meeting of the South Hill Town Council was held on Monday, June 8, 2026 at 5:30 p.m. at the temporary Council Chambers of the South Hill Town Hall located at 111 E. Danville Street, South Hill, Virginia 23970. The meeting was held to discuss the following: real property acquisition consideration and legal consultation regarding a sewer agreement.

1. CALL TO ORDER

The Honorable Mayor Mike Moody called the special meeting to order at 5:30 p.m.

2. ROLL CALL

Mayor Moody called upon Clerk Leanne Feather to call the roll, which was as follows:

A. Council Members

Randy Crocker
Gavin Honeycutt
Michael Smith

Lillie Feggins-Boone
Delores Luster

Ashley Hardee
Carl L. Sasser, Jr.

Jennifer Freeman-Hite arrived at 5:32 p.m. Business Development Manager Brentley Morris was present until 6:13 p.m., at which time Director of Municipal Services C. J. Dean joined the meeting. Town Attorney Jesse Bausch was present for the entirety of the meeting.

3. CLOSED SESSION

Pursuant to Virginia Code §§ 2.2-3711 A(3) Real Estate and A(8) Legal

Pursuant to Virginia Code §§ 2.2-3711 A(3) Real Estate and A(8) Legal, and on **motion of Vice Mayor Honeycutt and second of Councilor Luster**, the South Hill Town Council entered into Closed Session to discuss the following matters : Real Property, discussion or consideration of the acquisition of two parcels of real property for public purposes, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Town; and Legal, consultation with legal counsel regarding a sewer agreement. The motion carried unanimously. The Mayor announced publicly in the meeting that the South Hill Town Council was now in Closed Session.

4. OPEN SESSION

A motion was made by Councilor Sasser, second by Councilor Luster, that the Closed Session be adjourned and that the South Hill Town Council reconvene its meeting in **Open Session**. The motion carried unanimously. The South Hill Town Council reconvened in Open Session.

RESOLUTION CERTIFYING CLOSED SESSION

A motion was made by Councilor Luster, second by Councilor Hardee, that the minutes of this meeting reflect that no formal action was taken in the Closed Session and further moved that a

Resolution Certifying the Closed Session be adopted and reflected in the minutes of this meeting as follows:

WHEREAS, the South Hill Town Council convened in Closed Session on this date by an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act:

NOW THEREFORE, BE IT RESOLVED, that the South Hill Town Council does hereby certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Session to which this certification applies, and (2) only such public business matters as were identified in the motions by which the said Closed Session was convened were heard, discussed, or considered by the South Hill Town Council. The motion passed via **roll call vote** as follows:

Councilor Crocker-Aye
Councilor Freeman-Hite-Aye
Vice Mayor Honeycutt-Aye
Councilor Sasser-Aye

Lillie Feggins-Boone -Aye
Councilor Hardee-Aye
Councilor Luster-Aye
Councilor Smith-Aye

5. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Moody adjourned the special meeting at 6:31 p.m.

VALIDATION

Minutes approved this _____ day of _____, 20_____.

Leanne Feather, Clerk of Council

W.M. Moody, Mayor



STATEMENT OF CASH ACCOUNTABILITY
May 2026

<u>Institution</u>	<u>Description</u>	<u>Rate</u>	<u>Previous Year Balance</u>	<u>Current Balance</u>
Cash				
	Petty Cash		\$750.00	\$750.00
SUB TOTAL			<u>\$750.00</u>	<u>\$750.00</u>
Checking Accounts				
First Citizens Bank	General Fund Checking	0.30%	\$5,645,634.97	\$5,008,621.21
First Citizens Bank	PD Cash Account	0.30%	\$12,399.91	\$11,376.11
SUB TOTAL			<u>\$5,658,034.88</u>	<u>\$5,019,997.32</u>
Investments				
LGIP	General Investment	3.80%	\$3,040,627.64	\$2,170,222.39
First Citizens Investment	General Investment	4.69%	\$8,846,970.94	\$9,159,610.20
Benchmark	CD	2.08%	\$0.00	\$100,393.97
VIP	1-3 Year High Quality Bond	3.79%	\$10,733,121.59	\$11,105,710.75
VIP	Stable Liquidity	3.79%	\$8,262,006.83	\$7,385,023.89
SUB TOTAL			<u>\$30,882,727.00</u>	<u>\$29,920,961.20</u>
Restricted Funds				
Atlantic Union Bank	Construction	0.50%	\$2,553,934.87	\$1,382,302.76
First Citizens Bank	Federal Forfeiture Funds	0.10%	\$26,117.28	\$26,143.41
Benchmark Community Bank	State Forfeiture Funds	0.25%	\$7,865.53	\$11,351.24
SUB TOTAL			<u>\$2,587,917.68</u>	<u>\$1,419,797.41</u>
TOTAL OF ALL FUNDS			<u>\$39,129,429.56</u>	<u>\$36,361,505.93</u>

INCOME/EXPENSE REPORT

JUNE 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-2-1011-0401	CURRENT TAXES - REAL	-70,837.85	3,000,000.00	0	3,035,521.32	35,521.32
10-2-1011-0402	DELINQUENT TAXES-REAL	0	15,000.00	0	0	-15,000.00
10-2-1012-0401	CURRENT TAXES - PUB SER REAL	0	65,000.00	0	88,836.69	23,836.69
10-2-1012-0404	CURRENT TAXES - PUB SER PERS	0	0.00	0	203.07	203.07
10-2-1013-0403	CURRENT TAXES-P/P,M/H,M/T	-42,792.56	6,811,000.00	-454.82	7,428,223.56	617,223.56
10-2-1013-0404	PPTRA REIMBURSEMENT	0	113,068.00	0	113,068.11	0.11
10-2-1016-0410	PENALTIES - ALL PROP.TAXES	744.59	20,000.00	2,029.40	20,083.67	83.67
10-2-1016-0411	INTEREST - ALL PROP. TAXES	937.81	25,000.00	3,704.81	34,034.11	9,034.11
10-2-1022-0411	COMMUNICATIONS SALES TAX	7,567.29	125,000.00	9,494.13	93,649.71	-31,350.29
10-2-1022-0412	CONSUM.UTILITY TAX-ELECT.	31,827.79	158,000.00	30,561.91	175,392.93	17,392.93
10-2-1022-0414	CONSUM.UTILITY TAX-GAS	5,166.38	35,000.00	0	30,457.89	-4,542.11
10-2-1022-0415	FRANCHISE TAX	660.18	0.00	0	1,629.40	1,629.40
10-2-1022-0416	MEALS TAX	578,931.40	2,500,000.00	267,137.74	2,674,021.46	174,021.46
10-2-1022-0417	LODGING TAX	184,657.78	860,000.00	85,517.17	903,180.92	43,180.92
10-2-1022-0418	CIGARETTE TAX	9,000.00	200,000.00	30.00	120,290.00	-79,710.00
10-2-1023-0415	BUSINESS LICENSE	345,467.65	1,100,000.00	18,448.16	1,525,826.56	425,826.56
10-2-1023-0416	PENALTIES - BUSINESS LICENSE	1,146.86	4,000.00	855.67	10,325.08	6,325.08
10-2-1025-0421	MOTOR VEHICLE LICENSE FEES	5,456.21	45,000.00	0	45,041.68	41.68
10-2-1026-0422	BANK STOCK TAXES	72,717.00	240,000.00	130,927.00	413,166.00	173,166.00
10-2-1027-0423	PENALTIES - OTHER LOCAL TAX	3,481.79	10,000.00	1,256.78	14,785.47	4,785.47
10-2-1027-0424	INTEREST - OTHER LOCAL TAX	366.45	500.00	326.73	1,947.14	1,447.14
10-2-1033-0435	BUILDING PERMITS	42,184.50	80,000.00	20,988.74	866,278.16	786,278.16
10-2-1041-0436	COURT FINES/FORFEITURES	11,172.12	45,000.00	0	33,569.71	-11,430.29
10-2-1041-0437	PARKING FINES	0	150.00	0	685.00	535.00
10-2-1041-0438	EVENT PERMIT APPLICATION FEES	0	500.00	0	200.00	-300.00
10-2-1041-0440	RIGHT OF WAY PERMIT FEE	0	0.00	200.00	1,300.00	1,300.00
10-2-1051-0437	INVESTMENT GAINS (LOSSES)	-43,686.82	0.00	-87,202.41	-169,781.12	-169,781.12
10-2-1051-0439	INTEREST ON DEPOSITS	202,130.23	400,000.00	135,631.92	1,119,621.41	719,621.41
10-2-1051-0440	INCOME AND OTHER	-12,178.29	0.00	-3,106.21	7,195.51	7,195.51
10-2-1052-0444	RAILROAD LEASES	-409.63	500.00	0	0	-500.00
10-2-1060-0444	MECKLENBURG CO.TIPPING FEE	-51,096.30	0.00	19.90	-179.18	-179.18
10-2-1060-0445	WASTE COLL & DISP FEES	22,666.37	530,000.00	34,669.11	428,902.29	-101,097.71
10-2-1060-0446	MOWING & BRUSH COLLECTION FEES	139.89	1,000.00	300.00	2,600.00	1,600.00
10-2-1060-0447	WASTE COLLECTIONS PENALTY	967.12	10,000.00	1,096.30	13,075.36	3,075.36
10-2-1068-0458	CHARGES FOR COPIES	175.00	500.00	150.87	23,598.70	23,098.70
10-2-1068-0459	AT&T/VERIZON TANK RENTAL	17,943.78	60,400.00	5,865.55	44,865.33	-15,534.67
10-2-1068-0460	PARKER PARK INCOME	6,500.00	0.00	600.00	1,200.00	1,200.00
10-2-1068-0461	ZONING & SUBDIVISION FEES	0	10,000.00	2,700.00	18,050.00	8,050.00
10-2-1068-0462	CENTENNIAL AMPHITHEATER INCOME	0	0.00	250.00	2,500.00	2,500.00

INCOME/EXPENSE REPORT

JUNE 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-2-1068-0463	MISCELLANEOUS REVENUES	29,990.26	10,000.00	4,535.49	51,208.48	41,208.48
10-2-1068-0464	EXPENSES-REIMBURSED	0	2,500.00	0	5,414.32	2,914.32
10-2-1068-0465	SALVAGE INCOME	0	0.00	0	3,071.10	3,071.10
10-2-1068-0469	DONATIONS AND SPONSORSHIPS	0	0.00	7,500.00	13,505.00	13,505.00
10-2-1068-0471	MISC REVENUE - SALE OF PROPERTY	0	50,000.00	2,500.00	69,443.56	19,443.56
10-2-1068-0472	CANCEL PRIOR YEAR A/P	2,300.00	0.00	0	204,640.61	204,640.61
10-2-1068-0473	MISC REVENUE - DMV STOPS	121.39	5,000.00	2,520.00	4,241.88	-758.12
10-2-1068-0474	CENTENNIAL PAVILION/UPPER FIELD INCOME	0	0.00	0	1,450.00	1,450.00
10-2-1068-0475	NOTARY SERVICES	0	0.00	110.00	3,010.00	3,010.00
10-2-1068-0476	ECONOMIC INCENTIVES	216,442.28	2,180,000.00	1,050,727.81	2,101,462.82	-78,537.18
10-2-1069-0465	MISC.RECOVERED COST	2,758.50	25,000.00	85.50	9,215.00	-15,785.00
10-2-1069-0467	WATER/SEWER ADMIN FEES	0	162,500.00	0	0	-162,500.00
10-2-1069-0468	VRSA INSURANCE REFUND/DIVIDEND/GRANT	0	4,000.00	0	1,950.00	-2,050.00
10-2-2070-0472	ROLLING STOCK (MVCT)	155.66	150.00	0	0	-150.00
10-2-2070-0473	MOBILE HOME TAX	150.00	0.00	0	450.00	450.00
10-2-2070-0474	RENTAL VEHICLE TAX	5,124.91	55,000.00	833.76	46,304.29	-8,695.71
10-2-2070-0475	SALES & USE TAX	248,282.17	850,000.00	0	741,279.11	-108,720.89
10-2-2070-0477	STREET & HIGHWAY REVENUE	522,239.68	1,800,000.00	539,010.50	2,156,042.00	356,042.00
10-2-2070-0479	FIRE PROGRAMS FUND	12,563.04	25,000.00	5,625.00	31,875.00	6,875.00
10-2-2071-0430	ASSET FORFEITURE FUNDS	0	0.00	1,910.49	1,910.49	1,910.49
10-2-2071-0431	VA OUTDOORS FOUNDATION GRANT	0	100,000.00	0	0	-100,000.00
10-2-2071-0432	E-SUMMONS	776.25	4,000.00	6,367.08	33,702.76	29,702.76
10-2-3071-0450	VDEM GRANT	0	0.00	0	13,461.38	13,461.38
10-2-3071-0476	LAW ENFORCEMENT HB599 GRANT	129,330.85	0.00	0	145,338.00	145,338.00
10-2-3071-0480	POLICE DEPT FEDERAL GRANTS	-204,377.84	36,000.00	0	36,671.74	671.74
10-2-3071-0483	POLICE DEPT GRANT FEDERAL DMV	1,662.05	0.00	0	28,813.46	28,813.46
10-2-3071-0484	ARTS COUNCIL GRANT	0	4,500.00	0	4,500.00	0.00
10-2-3071-0495	AMERICAN RESCUE PLAN ACT LAW ENF GRANT	28,369.57	0.00	0	0	0.00
10-2-4073-0579	INSURANCE RECOVERIES	0	20,000.00	15,636.20	158,383.06	138,383.06
10-2-5073-0591	TRANSFER FROM FUND BALANCE	0	5,596,847.00	0	0	-5,596,847.00
10-2-9000-0201	OVERPAYMENTS	3,063.33	0.00	0	-29,692.43	-29,692.43
GENERAL FUND Revenue Totals		2,329,958.84	27,395,115.00	2,299,360.28	24,961,017.57	-2,434,097.43

INCOME/EXPENSE REPORT

JUNE 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-0-0000-0000	GENERAL FUND:	0	0	0	0	0
10-1-0000-1000	GENERAL GOVERNMENT ADMINIST.	0	0	0	0	0
10-1-0100-0000	MAYOR & TOWN COUNCIL	0	0	0	0	0
10-1-0100-1000	SALARIES	1,600.00	9,600.00	1,600.00	9,600.00	0.00
10-1-0100-1303	COUNCIL FEES	6,400.00	38,400.00	6,400.00	38,400.00	0.00
10-1-0100-1305	PLANNING COMMISSION FEES	0	5,040.00	260.00	1,940.00	3,100.00
10-1-0100-2001	FICA	618.12	4,058.00	638.01	3,857.13	200.87
10-1-0100-2009	UNEMPLOYMENT INSURANCE	8.00	50.00	12.39	56.40	-6.40
10-1-0100-2011	CELL PHONE ALLOWANCE	80.00	480.00	80.00	480.00	0.00
10-1-0100-5309	INSURANCE-PUBLIC OFFICIALS	0	3,508.00	0	3,508.00	0.00
10-1-0100-5504	TRAVEL- MEETINGS/EDUCATION	0	100.00	0	56.61	43.39
10-1-0100-5801	DUES & SUBSCRIPTIONS	0	3,500.00	26.00	3,635.00	-135.00
10-1-0100-5804	DEPARTMENTAL SUPPLIES	130.00	750.00	0	434.49	315.51
0100 MAYOR & TOWN COUNCIL		8,836.12	65,486.00	9,016.40	61,967.63	3,518.37

INCOME/EXPENSE REPORT

JUNE 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0101-0000	FINANCE AND ADMINISTRATION	0	0	0	0	0
10-1-0101-1000	SALARIES	23,613.18	305,636.00	28,603.89	234,608.79	71,027.21
10-1-0101-1002	SALARIES OVERTIME	0	0.00	60.58	475.29	-475.29
10-1-0101-2001	FICA	1,796.35	23,955.00	1,992.13	17,526.06	6,428.94
10-1-0101-2003	RETIREMENT	13,004.79	66,729.00	6,549.30	52,554.13	14,174.87
10-1-0101-2005	MEDICAL PLANS	-15,359.84	36,976.00	3,251.08	26,371.56	10,604.44
10-1-0101-2006	GROUP LIFE INSURANCE	301.31	4,102.00	339.69	2,717.52	1,384.48
10-1-0101-2007	DISABILITY INSURANCE	0	1,790.00	0	2,644.97	-854.97
10-1-0101-2009	UNEMPLOYMENT INSURANCE	3.18	60.00	0	52.82	7.18
10-1-0101-2010	WORKERS COMPENSATION	0	125.00	0	123.00	2.00
10-1-0101-3006	OFFICE EQUIP. MAINTENANCE	1,757.71	4,500.00	822.28	6,632.34	-2,132.34
10-1-0101-3010	CONTRACT/TECHNICAL SERVICES	18,317.32	138,100.00	23,598.01	200,329.53	-62,229.53
10-1-0101-5201	POSTAGE	0	25,000.00	0	27,738.30	-2,738.30
10-1-0101-5203	TELECOMMUNICATIONS	1,867.69	15,600.00	2,560.84	24,795.83	-9,195.83
10-1-0101-5504	TRAVEL - MEETINGS/EDUCATION	0	5,000.00	0	3,796.91	1,203.09
10-1-0101-5801	DUES AND SUBSCRIPTIONS	999.16	18,100.00	0	2,931.14	15,168.86
10-1-0101-5804	DEPARTMENTAL SUPPLIES	2,909.90	33,000.00	798.81	26,560.86	6,439.14
10-1-0101-5805	CIGARETTE STAMPS	0	10,478.00	0	704.70	9,773.30
10-1-0101-5806	DMV STOP EXPENSE	0	4,500.00	0	275.00	4,225.00
10-1-0101-5808	IT SERVICE & MAINTENANCE	0	47,932.00	31,254.23	51,476.66	-3,544.66
0101 FINANCE AND ADMINISTRATION		49,210.75	741,583.00	99,830.84	682,315.41	59,267.59

INCOME/EXPENSE REPORT

JUNE 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0102-0000	TOWN MANAGER	0	0	0	0	0
10-1-0102-1000	SALARY - TOWN MANAGER	15,346.15	144,500.00	18,307.69	140,684.64	3,815.36
10-1-0102-1001	SALARIES	6,923.10	64,000.00	7,846.61	68,639.72	-4,639.72
10-1-0102-1010	VEHICLE ALLOWANCE	900.00	7,200.00	900.00	8,700.00	-1,500.00
10-1-0102-2001	FICA	1,765.92	15,927.00	1,869.29	16,288.63	-361.63
10-1-0102-2003	RETIREMENT	5,883.98	42,833.00	5,735.46	44,817.47	-1,984.47
10-1-0102-2005	MEDICAL PLANS	-4,548.68	20,175.00	2,325.70	18,822.00	1,353.00
10-1-0102-2006	GROUP LIFE INSURANCE	284.67	2,633.00	302.40	2,360.10	272.90
10-1-0102-2007	DISABILITY INSURANCE	0	1,130.00	0	886.97	243.03
10-1-0102-2009	UNEMPLOYMENT INSURANCE	0	40.00	0	24.00	16.00
10-1-0102-2010	WORKERS COMPENSATION	0	105.00	0	105.00	0.00
10-1-0102-2011	CELL PHONE ALLOWANCE	150.00	900.00	150.00	900.00	0.00
10-1-0102-5504	TRAVEL - MEETINGS/EDUCATION	1,790.30	9,900.00	0	4,803.00	5,097.00
10-1-0102-5801	DUES & SUBSCRIPTIONS	900.00	1,000.00	0	1,245.82	-245.82
10-1-0102-5804	DEPARTMENTAL SUPPLIES	0	874.00	0	803.48	70.52
0102 TOWN MANAGER		29,395.44	311,217.00	37,437.15	309,080.83	2,136.17

INCOME/EXPENSE REPORT

JUNE 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0103-0000	DIRECTOR OF MUNICIPAL SERVICES	0	0	0	0	0
10-1-0103-1000	SALARY	14,752.71	133,057.00	15,214.26	133,041.56	15.44
10-1-0103-1010	VEHICLE ALLOWANCE	830.76	7,200.00	830.76	6,646.08	553.92
10-1-0103-2001	FICA	1,208.73	10,638.00	1,175.82	10,553.78	84.22
10-1-0103-2003	RETIREMENT	3,399.41	28,099.00	3,512.34	28,098.72	0.28
10-1-0103-2005	MEDICAL PLANS	-4,900.37	9,987.00	1,565.06	9,926.25	60.75
10-1-0103-2006	GROUP LIFE INSURANCE	188.58	1,727.00	194.49	1,555.92	171.08
10-1-0103-2007	DISABILITY INSURANCE	0	600.00	0	581.01	18.99
10-1-0103-2009	UNEMPLOYMENT INSURANCE	0	20.00	0	12.00	8.00
10-1-0103-2010	WORKERS COMPENSATION	0	839.00	0	839.00	0.00
10-1-0103-5203	TELECOMMUNICATIONS	118.52	900.00	49.71	859.07	40.93
10-1-0103-5504	TRAVEL - MEETINGS/EDUCATION	0	1,000.00	0	0	1,000.00
10-1-0103-5801	DUES & SUBSCRIPTIONS	0	1,000.00	0	80.00	920.00
10-1-0103-5804	DEPARTMENTAL SUPPLIES	113.72	1,000.00	0	0	1,000.00
0103 DIRECTOR OF MUNICIPAL SERVICES		15,712.06	196,067.00	22,542.44	192,193.39	3,873.61

INCOME/EXPENSE REPORT

JUNE 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0104-0000	BUSINESS DEVELOPMENT DEPT	0	0	0	0	0
10-1-0104-1000	SALARY	10,460.75	94,660.00	11,922.31	96,844.61	-2,184.61
10-1-0104-1010	VEHICLE ALLOWANCE	830.76	7,200.00	830.76	6,646.08	553.92
10-1-0104-2001	FICA	866.34	7,792.00	810.23	7,562.75	229.25
10-1-0104-2003	RETIREMENT	4,276.86	20,172.00	2,903.79	23,485.18	-3,313.18
10-1-0104-2005	MEDICAL PLANS	-8,273.60	8,668.00	996.50	7,998.26	669.74
10-1-0104-2006	GROUP LIFE INSURANCE	133.71	1,240.00	139.62	1,116.96	123.04
10-1-0104-2007	DISABILITY INSURANCE	0	440.00	0	423.70	16.30
10-1-0104-2009	UNEMPLOYMENT INSURANCE	0	20.00	0	12.00	8.00
10-1-0104-2010	WORKERS COMPENSATION	0	51.00	0	51.00	0.00
10-1-0104-2011	CELL PHONE ALLOWANCE	150.00	900.00	150.00	900.00	0.00
10-1-0104-5203	TELECOMMUNICATIONS	40.01	800.00	80.02	480.12	319.88
10-1-0104-5504	TRAVEL - MEETING/EDUCATION	0	2,000.00	0	74.11	1,925.89
10-1-0104-5801	DUES & SUBSCRIPTIONS	0	500.00	0	350.00	150.00
10-1-0104-5803	MARKETING	0	33,250.00	0	32,221.78	1,028.22
10-1-0104-5804	DEPARTMENTAL SUPPLIES	0	1,000.00	0	0	1,000.00
10-1-0104-5805	SITE READINESS	0	1,750.00	0	1,750.00	0.00
10-1-0104-5806	BUSINESS INCENTIVE EXPENSE	95.00	90,500.00	15,923.86	21,884.70	68,615.30
10-1-0104-5807	FACADE AND UP FIT INCENTIVE EXPENSE	0	100,000.00	4,193.98	75,312.06	24,687.94
0104 BUSINESS DEVELOPMENT DEPT		8,579.83	370,943.00	37,951.07	277,113.31	93,829.69

INCOME/EXPENSE REPORT

JUNE 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0105-0000	HUMAN RESOURCES	0	0	0	0	0
10-1-0105-1000	HUMAN RESOURCES SALARY	10,716.91	96,880.00	12,678.47	99,564.66	-2,684.66
10-1-0105-1001	INCENTIVE PAY	0	68,000.00	0	16,500.00	51,500.00
10-1-0105-2001	FICA	782.84	7,411.00	792.36	6,985.85	425.15
10-1-0105-2003	RETIREMENT	6,075.79	20,645.00	3,507.88	24,571.72	-3,926.72
10-1-0105-2005	MEDICAL PLANS	2,573.71	10,576.00	1,143.58	9,520.98	1,055.02
10-1-0105-2006	GROUP LIFE INSURANCE	137.01	1,269.00	142.89	1,143.12	125.88
10-1-0105-2007	DISABILITY INSURANCE	0	350.00	0	432.93	-82.93
10-1-0105-2009	UNEMPLOYMENT INSURANCE	0	60.00	0	12.00	48.00
10-1-0105-2010	WORKERS COMPENSATION	0	49.00	0	49.00	0.00
10-1-0105-2011	CERTIFICATION INCENTIVE PAY	468.50	83,000.00	0	13,128.78	69,871.22
10-1-0105-3010	CONTRACT/TECHNICAL SERVICES	7,976.75	28,500.00	17,273.43	27,102.96	1,397.04
10-1-0105-5504	TRAVEL-MEETINGS/EDUCATION	177.68	1,500.00	134.56	1,461.17	38.83
10-1-0105-5506	EMPLOYEE APPRECIATION/RECOGNITION	1,059.26	20,000.00	5,000.00	21,850.41	-1,850.41
10-1-0105-5801	DUES & SUBSCRIPTIONS	6,848.80	15,700.00	0	619.99	15,080.01
10-1-0105-5803	HEPATITIS SHOTS/DRUG TEST/DMV	1,300.00	3,000.00	95.00	1,735.00	1,265.00
10-1-0105-5804	DEPARTMENTAL SUPPLIES	0	1,000.00	0	273.75	726.25
10-1-0105-5806	SAFETY COMMITTEE	0	7,500.00	2,300.00	5,109.88	2,390.12
0105 HUMAN RESOURCES DEPT		38,117.25	365,440.00	43,068.17	230,062.20	135,377.80

INCOME/EXPENSE REPORT

JUNE 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0106-0000	NON-DEPARTMENTAL	0	0	0	0	0
10-1-0106-3007	ADVERTISING	945.00	8,000.00	431.25	5,786.10	2,213.90
10-1-0106-3011	AUDIT	13,134.57	35,000.00	0	49,838.75	-14,838.75
10-1-0106-3012	LEGAL EXPENSES	13,509.00	275,000.00	18,938.00	139,370.58	135,629.42
10-1-0106-3014	REFUNDS ON TAXES	-2,423.11	1,000.00	0	231.63	768.37
10-1-0106-3015	MISCELLANEOUS REFUNDS	9,207.42	500.00	0	0	500.00
10-1-0106-3016	ECONOMIC INCENTIVE GRANT	0	6,931,000.00	0	6,930,730.44	269.56
10-1-0106-5309	PROPERTY INSURANCE - MISC	0	17,469.00	0	17,469.00	0.00
10-1-0106-5800	OPERATING/CAPITAL RESERVE	0	174,900.00	0	0	174,900.00
10-1-0106-5804	DMV STOP EXPENSE	150.00	0.00	475.00	575.00	-575.00
0106 NON-DEPARTMENTAL		34,522.88	7,442,869.00	19,844.25	7,144,001.50	298,867.50

INCOME/EXPENSE REPORT

JUNE 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0120-0000	POLICE DEPARTMENT	0	0	0	0	0
10-1-0120-1000	SALARY - CHIEF	12,384.62	119,000.00	30,051.29	142,268.00	-23,268.00
10-1-0120-1002	SALARIES - OVERTIME	11,778.65	80,000.00	13,490.85	119,004.98	-39,004.98
10-1-0120-1004	SALARIES - PART TIME	1,624.00	14,000.00	173.25	2,891.01	11,108.99
10-1-0120-1010	SALARIES - COMMAND STAFF	28,046.02	275,713.00	28,851.08	262,030.61	13,682.39
10-1-0120-1011	SALARIES - CORPLS & PTRL OFFICERS	70,108.06	747,960.00	69,789.40	611,024.06	136,935.94
10-1-0120-1012	SALARIES - CLERK & DISPATCHERS	18,578.07	200,797.00	30,706.38	244,135.67	-43,338.67
10-1-0120-1013	SALARY - PT DISPATCHERS	0	2,000.00	0	500.00	1,500.00
10-1-0120-1014	SALARIES - SRGTS & DETECTIVES	44,690.20	420,409.00	50,039.62	428,603.97	-8,194.97
10-1-0120-1028	SALARY - ANIMAL WARDEN	2,519.66	21,000.00	2,502.04	21,003.96	-3.96
10-1-0120-1029	HOLIDAY PAY	11,402.58	68,000.00	11,707.37	91,032.36	-23,032.36
10-1-0120-2001	FICA	15,003.85	149,089.00	16,285.30	141,428.27	7,660.73
10-1-0120-2003	RETIREMENT	70,562.90	353,720.00	43,378.10	325,753.99	27,966.01
10-1-0120-2005	MEDICAL PLANS	-96,729.49	209,661.00	27,557.27	242,450.72	-32,789.72
10-1-0120-2006	GROUP LIFE INSURANCE	2,217.30	21,744.00	2,395.81	18,438.25	3,305.75
10-1-0120-2007	DISABILITY INSURANCE	0	800.00	0	892.78	-92.78
10-1-0120-2008	LINE OF DUTY ACT EXPENSE	0	10,650.00	0	10,650.00	0.00
10-1-0120-2009	UNEMPLOYMENT INSURANCE	1.62	380.00	9.92	625.62	-245.62
10-1-0120-2010	WORKERS COMPENSATION	0	64,244.00	0	64,244.00	0.00
10-1-0120-2011	CELL PHONE ALLOWANCE	80.00	480.00	80.00	480.00	0.00
10-1-0120-2012	UNIFORMS	1,985.80	20,000.00	1,128.85	17,395.36	2,604.64
10-1-0120-2013	CLOTHING ALLOWANCE	0	4,050.00	0	4,050.00	0.00
10-1-0120-2014	GYM MEMBERSHIPS/OFFICER WELLNESS	360.00	5,000.00	0	2,894.00	2,106.00
10-1-0120-3004	REPAIRS & MAINTENANCE	13,405.61	25,000.00	83.36	4,987.90	20,012.10
10-1-0120-3006	OFFICE EQUIP. MAINTENANCE	981.55	20,000.00	477.87	19,069.36	930.64
10-1-0120-5100	ELECTRICAL SERVICE	1,725.82	10,000.00	664.69	9,338.42	661.58
10-1-0120-5102	NATURAL GAS/HEATING	79.95	2,000.00	34.44	2,589.47	-589.47
10-1-0120-5203	TELECOMMUNICATIONS	3,528.29	35,000.00	3,140.15	28,156.91	6,843.09
10-1-0120-5204	CELLULAR/MOBILE COMMUNICATION	0	0.00	0	5,704.89	-5,704.89
10-1-0120-5309	PROPERTY & LIABILITY INSURANCE	0	20,763.00	0	20,763.00	0.00
10-1-0120-5405	CLEANING/JANITORIAL SUPPLIES	198.59	9,000.00	0	884.51	8,115.49
10-1-0120-5408	VEHICLE & EQUIP. MAINTENANCE	3,698.36	45,000.00	1,758.85	42,015.00	2,985.00
10-1-0120-5411	FUEL EXPENSE	11,357.49	60,000.00	7,327.88	63,148.41	-3,148.41
10-1-0120-5412	SHOOTING RANGE EXPENSE	0	33,000.00	267.08	31,518.77	1,481.23
10-1-0120-5504	TRAVEL - MEETINGS/EDUCATION	10,376.52	50,000.00	580.00	32,691.51	17,308.49
10-1-0120-5505	FORENSICS EXPENSE	0	11,000.00	0	7,349.37	3,650.63
10-1-0120-5510	DRUG ENFORCEMENT EXPENSES	1,450.00	5,500.00	0	3,825.00	1,675.00
10-1-0120-5515	RECORDS MANAGEMENT EXPENSES	3,195.00	18,000.00	0	3,358.20	14,641.80
10-1-0120-5520	ASSET FORFEITURE EXPENSES	0	8,500.00	0	7,467.99	1,032.01

INCOME/EXPENSE REPORT

JUNE 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0120-5801	DUES & SUBSCRIPTIONS	0	15,000.00	0	1,500.01	13,499.99
10-1-0120-5803	PHYSICALS	0	3,000.00	140.00	1,203.00	1,797.00
10-1-0120-5804	DEPARTMENTAL SUPPLIES	3,449.91	40,000.00	702.79	25,402.58	14,597.42
10-1-0120-5805	AXON LEASE	0	109,000.00	0	75,248.62	33,751.38
10-1-0120-5806	FLOCK SAFETY LEASE	0	14,000.00	0	14,000.00	0.00
10-1-0120-5808	IT SERVICE & MAINTENANCE	13,934.55	58,000.00	0	38,513.43	19,486.57
10-1-0120-5809	GRANT EXPENSES	4,702.46	36,000.00	0	49,380.23	-13,380.23
10-1-0120-7001	COMMUNICATIONS EQUIPMENT	1,966.84	8,000.00	0	6,003.39	1,996.61
10-1-0120-7009	CAPITAL OUTLAY	251,103.10	941,165.00	251,227.51	732,859.45	208,305.55
0120 POLICE DEPARTMENT		519,767.88	4,365,625.00	594,551.15	3,978,777.03	386,847.97

INCOME/EXPENSE REPORT

JUNE 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0124-0000	CODE COMPLIANCE OFFICIAL	0	0	0	0	0
10-1-0124-1000	SALARIES	23,278.09	213,744.00	24,662.68	217,297.34	-3,553.34
10-1-0124-1002	SALARIES - OVERTIME	0	0.00	0	68.82	-68.82
10-1-0124-2001	FICA	1,699.86	16,351.00	1,813.26	15,997.30	353.70
10-1-0124-2003	RETIREMENT	8,554.71	45,549.00	5,803.71	46,515.32	-966.32
10-1-0124-2005	MEDICAL PLANS	-15,180.72	21,576.00	4,037.82	28,285.26	-6,709.26
10-1-0124-2006	GROUP LIFE INSURANCE	297.57	2,800.00	315.27	2,522.16	277.84
10-1-0124-2007	DISABILITY INSURANCE	0	960.00	0	980.44	-20.44
10-1-0124-2009	UNEMPLOYMENT INSURANCE	0	40.00	0	36.00	4.00
10-1-0124-2010	WORKERS COMPENSATION	0	971.00	0	971.00	0.00
10-1-0124-2011	CELL PHONE ALLOWANCE	160.00	960.00	160.00	960.00	0.00
10-1-0124-2012	UNIFORMS	0	1,200.00	0	0	1,200.00
10-1-0124-3007	ADVERTISING	0	2,500.00	270.00	4,236.00	-1,736.00
10-1-0124-3010	CONTRACT/TECHNICAL SERVICES	0	10,000.00	0	5,000.64	4,999.36
10-1-0124-5309	PROPERTY INSURANCE	0	654.00	0	654.00	0.00
10-1-0124-5408	VEHICLE & EQUIP. MAINTENANCE	0	1,000.00	0	189.59	810.41
10-1-0124-5411	FUEL EXPENSE	213.55	1,800.00	150.97	1,459.16	340.84
10-1-0124-5413	STATE LEVY - 2% OF PERMIT REV	1,686.36	10,000.00	0	13,967.13	-3,967.13
10-1-0124-5504	TRAVEL - MEETINGS/EDUCATION	2,167.44	1,500.00	0	2,180.19	-680.19
10-1-0124-5801	DUES & SUBSCRIPTIONS	0	250.00	0	218.53	31.47
10-1-0124-5802	DEMOLITION COSTS	0	10,000.00	0	0	10,000.00
10-1-0124-5803	REIMBURSE FEES	0	200.00	0	30.60	169.40
10-1-0124-5804	DEPARTMENTAL SUPPLIES	0	1,500.00	0	263.22	1,236.78
10-1-0124-5805	STORMWATER / E&S	1,112.00	10,000.00	2,612.00	6,052.00	3,948.00
0124 CODE COMPLIANCE OFFICIAL		23,988.86	353,555.00	39,825.71	347,884.70	5,670.30

INCOME/EXPENSE REPORT

JUNE 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0126-0000	STREET MAINTENANCE	0	0	0	0	0
10-1-0126-1000	SALARIES	43,087.38	398,688.00	53,133.92	422,598.65	-23,910.65
10-1-0126-1002	SALARIES - OVERTIME	1,209.33	20,000.00	4,923.25	26,455.36	-6,455.36
10-1-0126-2001	FICA	3,337.04	32,030.00	3,980.47	33,877.15	-1,847.15
10-1-0126-2003	RETIREMENT	23,312.71	84,960.00	12,023.39	90,448.13	-5,488.13
10-1-0126-2005	MEDICAL PLANS	-28,647.64	61,663.00	8,875.18	62,681.48	-1,018.48
10-1-0126-2006	GROUP LIFE INSURANCE	549.18	5,223.00	639.01	4,812.49	410.51
10-1-0126-2007	DISABILITY INSURANCE	0	1,920.00	0	1,908.18	11.82
10-1-0126-2009	UNEMPLOYMENT INSURANCE	0	80.00	2.36	92.06	-12.06
10-1-0126-2010	WORKERS COMPENSATION	0	17,027.00	0	17,027.00	0.00
10-1-0126-2011	CELL PHONE ALLOWANCE	80.00	480.00	80.00	480.00	0.00
10-1-0126-2012	UNIFORMS	0	2,000.00	0	1,400.00	600.00
10-1-0126-2013	CLOTHING ALLOWANCE	0	4,200.00	0	4,200.00	0.00
10-1-0126-3015	ENGINEERING	0	12,000.00	1,220.00	4,220.00	7,780.00
10-1-0126-5100	ELECTRIC SERVICE(STREETLIGHTS)	15,155.47	110,000.00	738.92	106,798.39	3,201.61
10-1-0126-5203	TELECOMMUNICATIONS	493.60	3,470.00	380.96	4,664.74	-1,194.74
10-1-0126-5204	CELLULAR/MOBILE COMMUNICATION	0	0.00	0	40.49	-40.49
10-1-0126-5309	PROPERTY INSURANCE	0	10,886.00	0	10,886.00	0.00
10-1-0126-5407	STREET MAINTENANCE	1,230,425.19	1,794,000.00	1,204,088.97	1,599,877.44	194,122.56
10-1-0126-5408	VEHICLE & EQUIP. MAINTENANCE	9,250.38	40,000.00	3,371.87	55,607.03	-15,607.03
10-1-0126-5411	FUEL EXPENSE	5,225.21	35,000.00	3,753.17	31,955.27	3,044.73
10-1-0126-5504	TRAVEL - MEETINGS/EDUCATION	97.38	9,000.00	0	2,308.90	6,691.10
10-1-0126-5804	DEPARTMENTAL SUPPLIES	414.56	16,074.00	16.36	15,843.87	230.13
10-1-0126-5805	SAFETY/PROTECTIVE EQUIP.	874.29	2,500.00	1,410.94	3,049.87	-549.87
10-1-0126-7009	CAPITAL OUTLAY	340,230.63	3,793,182.00	270,655.00	1,740,463.23	2,052,718.77
	0126 STREET MAINTENANCE	1,645,094.71	6,454,383.00	1,569,293.77	4,241,695.73	2,212,687.27

INCOME/EXPENSE REPORT

JUNE 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0132-0000	SOLID WASTE	0	0	0	0	0
10-1-0132-1000	SALARIES	17,736.79	165,414.00	12,491.80	137,205.36	28,208.64
10-1-0132-1002	SALARIES - OVERTIME	74.37	8,500.00	0	3,179.79	5,320.21
10-1-0132-2001	FICA	1,360.16	13,304.00	869.79	10,769.79	2,534.21
10-1-0132-2003	RETIREMENT	8,842.49	35,250.00	2,780.58	29,281.13	5,968.87
10-1-0132-2005	MEDICAL PLANS	-9,342.02	24,323.00	2,114.44	20,825.10	3,497.90
10-1-0132-2006	GROUP LIFE INSURANCE	226.26	2,167.00	146.91	1,563.60	603.40
10-1-0132-2007	DISABILITY INSURANCE	0	760.00	0	645.90	114.10
10-1-0132-2009	UNEMPLOYMENT INSURANCE	0	40.00	0	27.13	12.87
10-1-0132-2010	WORKERS COMPENSATION	0	11,553.00	0	11,553.00	0.00
10-1-0132-2012	UNIFORMS	0	1,100.00	0	500.00	600.00
10-1-0132-2013	CLOTHING ALLOWANCE	0	1,800.00	0	1,500.00	300.00
10-1-0132-3004	REPAIRS & MAINTENANCE	0	30,000.00	0	26,332.31	3,667.69
10-1-0132-5309	PROPERTY INSURANCE	0	2,653.00	0	2,653.00	0.00
10-1-0132-5408	VEHICLE & EQUIP. MAINTENANCE	1,018.71	23,000.00	0	8,779.82	14,220.18
10-1-0132-5411	FUEL EXPENSE	1,228.19	25,000.00	1,160.77	9,489.55	15,510.45
10-1-0132-5504	TRAVEL - MEETINGS/EDUCATION	0	0.00	0	100.00	-100.00
10-1-0132-6000	WASTE COLLECTION FEE	66,008.59	385,000.00	34,904.53	380,635.73	4,364.27
10-1-0132-7000	LANDFILL TIPPING FEES	1,675.20	10,000.00	1,073.60	20,946.12	-10,946.12
10-1-0132-7009	CAPITAL OUTLAY	221,327.00	0.00	0	0	0.00
	0132 SOLID WASTE	310,155.74	739,864.00	55,542.42	665,987.33	73,876.67

INCOME/EXPENSE REPORT

JUNE 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0133-0000	FLEET MAINTENANCE	0	0	0	0	0
10-1-0133-1000	SALARIES	20,366.84	188,513.00	24,026.52	197,489.60	-8,976.60
10-1-0133-1002	SALARIES - OVERTIME	0	1,500.00	0	2,607.13	-1,107.13
10-1-0133-2001	FICA	1,568.80	14,536.00	1,676.68	15,293.26	-757.26
10-1-0133-2003	RETIREMENT	10,471.17	40,172.00	5,741.76	46,493.90	-6,321.90
10-1-0133-2005	MEDICAL PLANS	-6,044.12	17,336.00	1,993.00	15,989.68	1,346.32
10-1-0133-2006	GROUP LIFE INSURANCE	260.37	2,470.00	281.34	2,256.60	213.40
10-1-0133-2007	DISABILITY INSURANCE	0	1,070.00	0	881.48	188.52
10-1-0133-2009	UNEMPLOYMENT INSURANCE	0	40.00	0	36.00	4.00
10-1-0133-2010	WORKERS COMPENSATION	0	2,693.00	0	2,693.00	0.00
10-1-0133-2011	CELL PHONE ALLOWANCE	80.00	480.00	80.00	480.00	0.00
10-1-0133-2012	UNIFORMS	0	600.00	0	600.00	0.00
10-1-0133-2013	CLOTHING ALLOWANCE	0	1,800.00	0	1,800.00	0.00
10-1-0133-3004	REPAIRS & MAINTENANCE	1,022.00	11,200.00	0	11,144.49	55.51
10-1-0133-5100	ELECTRICAL SERVICE	1,280.86	10,000.00	1,313.02	9,283.63	716.37
10-1-0133-5102	HEATING	158.11	9,500.00	225.92	8,269.74	1,230.26
10-1-0133-5203	TELECOMMUNICATIONS	116.46	5,500.00	203.42	1,125.26	4,374.74
10-1-0133-5309	PROPERTY INSURANCE	0	445.00	0	445.00	0.00
10-1-0133-5408	VEHICLE & EQUIP. MAINTENANCE	2,555.34	20,000.00	2,325.13	16,465.73	3,534.27
10-1-0133-5411	FUEL EXPENSE	162.30	1,100.00	0	1,097.06	2.94
10-1-0133-5504	TRAVEL - MEETINGS/EDUCATION	30.00	300.00	0	177.99	122.01
10-1-0133-5801	DUES & SUBSCRIPTIONS	0	7,500.00	384.00	384.00	7,116.00
10-1-0133-5804	DEPARTMENTAL SUPPLIES	15.80	36,100.00	4,574.79	28,410.00	7,690.00
10-1-0133-5805	SAFETY/PROTECTIVE EQUIP.	729.47	1,700.00	0	0	1,700.00
10-1-0133-7009	CAPITAL OUTLAY	0	0.00	0	15,103.00	-15,103.00
	0133 FLEET MAINTENANCE	32,773.40	374,555.00	42,825.58	378,526.55	-3,971.55

INCOME/EXPENSE REPORT

JUNE 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0134-0000	FACILITY MAINTENANCE	0	0	0	0	0
10-1-0134-1000	SALARIES	10,466.01	139,723.00	13,382.58	129,167.36	10,555.64
10-1-0134-1002	SALARIES - OVERTIME	68.03	500.00	44.71	610.13	-110.13
10-1-0134-2001	FICA	812.74	10,741.00	932.56	9,915.95	825.05
10-1-0134-2003	RETIREMENT	7,130.57	29,775.00	2,628.81	29,533.94	241.06
10-1-0134-2005	MEDICAL PLANS	-10,513.70	27,127.00	2,114.44	20,861.41	6,265.59
10-1-0134-2006	GROUP LIFE INSURANCE	132.33	1,830.00	129.63	1,495.25	334.75
10-1-0134-2007	DISABILITY INSURANCE	0	920.00	0	565.77	354.23
10-1-0134-2009	UNEMPLOYMENT INSURANCE	0	50.00	3.29	39.29	10.71
10-1-0134-2010	WORKERS COMPENSATION	0	1,638.00	0	1,638.00	0.00
10-1-0134-2012	UNIFORMS	0	600.00	0	500.00	100.00
10-1-0134-2013	CLOTHING ALLOWANCE	0	1,800.00	0	1,500.00	300.00
10-1-0134-3004	REPAIRS & MAINTENANCE	84,342.76	160,000.00	5,789.59	306,003.47	-146,003.47
10-1-0134-3010	CONTRACT/TECHNICAL SERVICES	0	30,000.00	5,395.20	27,944.74	2,055.26
10-1-0134-3015	ENGINEERING	0	10,000.00	0	500.00	9,500.00
10-1-0134-5100	ELECTRICAL SERVICE	2,500.48	30,000.00	429.65	13,646.51	16,353.49
10-1-0134-5102	HEATING	213.65	7,000.00	84.34	3,980.01	3,019.99
10-1-0134-5309	PROPERTY INSURANCE	0	33,666.00	0	14,347.00	19,319.00
10-1-0134-5405	CLEANING/JANITORIAL SUPPLIES	2,358.65	7,500.00	718.08	4,314.82	3,185.18
10-1-0134-5408	VEHICLE & EQUIP. MAINTENANCE	0	1,000.00	0	91.97	908.03
10-1-0134-5411	FUEL EXPENSE	200.36	1,000.00	116.10	1,085.15	-85.15
10-1-0134-5805	SAFETY/PROTECTIVE EQUIP.	0	800.00	0	2,421.41	-1,621.41
10-1-0134-7009	CAPITAL OUTLAY	14,432.60	1,500,000.00	263,962.06	761,453.56	738,546.44
10-1-0134-7804	DEBT SERVICE	-25,283.52	166,676.00	0	163,680.51	2,995.49
10-1-0134-7805	BOND ISSUANCE COSTS	25,283.52	0.00	0	0	0.00
	0134 FACILITY MAINTENANCE	112,144.48	2,162,346.00	295,731.04	1,495,296.25	667,049.75

INCOME/EXPENSE REPORT

JUNE 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0450-0000	PARKS AND GROUNDS	0	0	0	0	0
10-1-0450-1000	SALARIES	37,740.18	354,285.00	45,770.17	351,484.00	2,801.00
10-1-0450-1002	SALARIES - OVERTIME	0	2,000.00	0	0	2,000.00
10-1-0450-2001	FICA	2,864.79	27,256.00	2,845.21	26,127.88	1,128.12
10-1-0450-2003	RETIREMENT	18,977.21	75,498.00	9,571.18	77,380.80	-1,882.80
10-1-0450-2005	MEDICAL PLANS	-23,285.43	59,611.00	7,589.38	54,313.82	5,297.18
10-1-0450-2006	GROUP LIFE INSURANCE	476.40	4,641.00	487.19	3,897.28	743.72
10-1-0450-2007	DISABILITY INSURANCE	0	1,430.00	0	1,621.51	-191.51
10-1-0450-2009	UNEMPLOYMENT INSURANCE	0	70.00	0	84.00	-14.00
10-1-0450-2010	WORKERS COMPENSATION	0	5,878.00	0	5,878.00	0.00
10-1-0450-2011	CELL PHONE ALLOWANCE	80.00	480.00	80.00	480.00	0.00
10-1-0450-2012	UNIFORMS	0	2,500.00	0	1,300.00	1,200.00
10-1-0450-2013	CLOTHING ALLOWANCE	0	4,200.00	0	3,900.00	300.00
10-1-0450-3004	REPAIRS & MAINTENANCE	23,196.21	155,000.00	7,614.32	139,329.79	15,670.21
10-1-0450-5100	ELECTRICAL SERVICE	3,686.92	25,000.00	2,883.99	23,401.49	1,598.51
10-1-0450-5203	TELECOMMUNICATIONS	528.18	5,720.00	444.95	5,869.67	-149.67
10-1-0450-5309	PROPERTY INSURANCE	0	3,207.00	0	3,207.00	0.00
10-1-0450-5408	VEHICLE & EQUIP. MAINTENANCE	4,406.13	8,000.00	58.99	12,183.33	-4,183.33
10-1-0450-5411	FUEL EXPENSE	634.02	8,000.00	370.30	4,052.60	3,947.40
10-1-0450-5504	TRAVEL - MEETINGS/EDUCATION	0	2,000.00	0	345.60	1,654.40
10-1-0450-5804	DEPARTMENTAL SUPPLIES	0	250.00	0	222.45	27.55
10-1-0450-5805	SAFETY/PROTECTIVE EQUIP.	0	1,000.00	0	0	1,000.00
10-1-0450-7009	CAPITAL OUTLAY	362,681.34	282,000.00	1,810.00	203,430.81	78,569.19
	0450 PARKS AND GROUNDS	431,985.95	1,028,026.00	79,525.68	918,510.03	109,515.97

INCOME/EXPENSE REPORT

JUNE 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0451-0000	LIBRARY	0	0	0	0	0
10-1-0451-3004	REPAIRS & MAINTENANCE	41.68	6,000.00	62.52	7,920.17	-1,920.17
10-1-0451-5100	ELECTRICAL SERVICE	2,805.07	16,000.00	1,014.53	10,759.57	5,240.43
10-1-0451-5102	HEATING	41.04	3,000.00	45.01	3,388.25	-388.25
	0451 LIBRARY	2,887.79	25,000.00	1,122.06	22,067.99	2,932.01

INCOME/EXPENSE REPORT

JUNE 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0920-0000	COMMUNITY DEVELOPMENT	0	0	0	0	0
10-1-0920-5606	REGIONAL PLANNING COMMISSION	0	7,604.00	0	7,603.20	0.80
10-1-0920-5607	REGIONAL AIRPORT	0	25,000.00	0	25,000.00	0.00
10-1-0920-5608	SOUTH HILL CDA	0	15,250.00	0	0	15,250.00
10-1-0920-5609	COMMUNITY DEVELOPMENT	0	382,000.00	20,000.00	133,440.73	248,559.27
10-1-0920-5612	SOUTHSIDE RESCUE SQUAD	0	200,000.00	0	200,000.00	0.00
10-1-0920-5614	CHAMBER OF COMMERCE/SHOPS OF SOUTH HILL	0	100,000.00	0	100,000.00	0.00
10-1-0920-5616	SOUTH HILL VOLUNTEER FIRE DEPARTMENT	12,563.04	1,025,000.00	0	1,026,250.00	-1,250.00
10-1-0920-5617	SOUTH HILL BREAD BOX	0	10,000.00	0	10,000.00	0.00
10-1-0920-5618	LAB BUS	0	70,802.00	0	70,802.00	0.00
10-1-0920-5620	BUSINESS EDUCATION PARTNERSHIP	0	4,000.00	0	4,000.00	0.00
10-1-0920-5622	SOUTH HILL REVITALIZATION	0	20,000.00	0	20,000.00	0.00
10-1-0920-5623	SOUTHERN VA FOOD HUB	0	24,000.00	0	24,000.00	0.00
10-1-0920-5626	COLONIAL CENTER - VCA GRANT AND MATCH	0	9,000.00	0	9,000.00	0.00
10-1-0920-5629	ROANOKE RIVER RAILS TO TRAILS	0	500.00	0	500.00	0.00
10-1-0920-5630	MECKLENBURG COUNTY SENIOR CITIZENS	0	5,000.00	0	5,000.00	0.00
10-1-0920-7009	CAPITAL OUTLAY	0	500,000.00	0	82,533.16	417,466.84
	0920 COMMUNITY DEVELOPMENT	12,563.04	2,398,156.00	20,000.00	1,718,129.09	680,026.91
	GENERAL FUND Expenditure Totals	3,275,736.18	27,395,115.00	2,968,107.73	22,663,608.97	4,731,506.03

INCOME/EXPENSE REPORT

JUNE 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
30-2-5000-0001	WATER SALES	-410,156.44	1,700,000.00	188,013.90	1,886,724.83	186,724.83
30-2-5000-0002	WATER CONNECTION FEES	-21,139.16	16,000.00	0	6,346.93	-9,653.07
30-2-5000-0004	SEWAGE TREATMENT/LACROSSE	5,298.88	40,000.00	2,466.16	43,755.20	3,755.20
30-2-5000-0005	SEWAGE TREATMENT/BRODNAX	1,405.92	20,000.00	1,081.12	14,518.56	-5,481.44
30-2-5000-0006	PENALTIES-PAST DUE SALES	6,304.53	75,000.00	4,423.61	60,217.10	-14,782.90
30-2-5000-0007	INTEREST ON DEPOSITS	9,446.56	100,000.00	4,911.89	76,894.23	-23,105.77
30-2-5000-0008	WWTP EXPANSION PAYMENT/LACROSSE	2,911.80	17,470.00	1,455.90	16,014.90	-1,455.10
30-2-5000-0009	WWTP EXPANSION PAYMENT/BRODNAX	1,455.90	8,735.00	727.95	8,349.02	-385.98
30-2-5000-0010	SEPTIC TANK HAULERS FEE	4,673.45	60,000.00	18,897.86	154,730.95	94,730.95
30-2-5000-0011	SET UP FEE - BULK WATER	0	200.00	0	0	-200.00
30-2-5000-0013	CUT ON / TRANSFER FEES	2,928.44	50,000.00	3,850.00	40,270.00	-9,730.00
30-2-5000-0016	LEACHATE TREATMENT	0	425,000.00	24,169.79	317,924.21	-107,075.79
30-2-5000-0020	TRANSFER FROM FUND BALANCE	0	2,576,924.00	0	0	-2,576,924.00
30-2-5000-0021	TRANSFER FROM GENERAL FUND	0	7,338,288.00	0	0	-7,338,288.00
30-2-5000-0025	MISCELLANEOUS INCOME	6,856.30	2,000.00	0	289,623.95	287,623.95
30-2-5000-0031	SEWER SALES	-580,130.65	1,472,000.00	159,962.76	1,544,553.68	72,553.68
30-2-5000-0032	SEWER CONNECTION FEES	6,000.00	24,000.00	0	24,000.00	0.00
30-2-5000-0493	AMERICAN RESCUE PLAN SEWER COLL GRANT	48,680.86	492,580.00	168,437.77	421,834.39	-70,745.61
30-2-5000-0497	CONSTRUCTION CONTRIBUTION	0	4,258,603.00	0	1,331,903.24	-2,926,699.76
30-2-5000-0580	SALE OF PROPERTY	0	15,000.00	0	0	-15,000.00
WATER & SEWER FUND Revenue Totals		-915,463.61	18,691,800.00	578,398.71	6,237,661.19	-12,454,138.81

INCOME/EXPENSE REPORT

JUNE 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
30-0-0000-0000	WATER & SEWER FUND	0	0	0	0	0
30-1-6000-0000	WATER DISTRIBUTION SYSTEMS	0	0	0	0	0
30-1-6000-1000	SALARIES	17,862.75	158,686.00	20,654.73	166,412.45	-7,726.45
30-1-6000-1002	SALARIES - OVERTIME	253.65	9,000.00	644.87	8,689.11	310.89
30-1-6000-1010	INCENTIVE	0	9,700.00	0	0	9,700.00
30-1-6000-2001	FICA	1,333.21	12,828.00	1,330.79	13,023.59	-195.59
30-1-6000-2003	RETIREMENT	-140,685.40	33,816.00	4,296.10	35,562.95	-1,746.95
30-1-6000-2005	MEDICAL PLANS	4,758.45	32,172.00	3,171.00	24,452.26	7,719.74
30-1-6000-2006	GROUP LIFE INSURANCE	-786.53	2,079.00	226.01	1,873.22	205.78
30-1-6000-2007	DISABILITY INSURANCE	0	530.00	0	519.04	10.96
30-1-6000-2009	UNEMPLOYMENT INSURANCE	3.21	30.00	0	36.02	-6.02
30-1-6000-2010	WORKERS COMPENSATION	0	3,537.00	0	3,537.00	0.00
30-1-6000-2012	UNIFORMS	0	1,600.00	0	400.00	1,200.00
30-1-6000-2013	CLOTHING ALLOWANCE	0	1,800.00	0	1,200.00	600.00
30-1-6000-3004	REPAIRS AND MAINTENANCE	26,475.33	150,000.00	19,187.04	139,889.64	10,110.36
30-1-6000-3010	CONTRACT/TESTING SERVICES	375.22	7,000.00	1,490.92	21,918.43	-14,918.43
30-1-6000-3015	ENGINEERING	0	5,000.00	0	7,465.50	-2,465.50
30-1-6000-5100	ELECTRICAL SERVICE	498.57	3,500.00	351.99	5,090.68	-1,590.68
30-1-6000-5203	TELECOMMUNICATIONS	266.96	2,000.00	521.08	3,472.52	-1,472.52
30-1-6000-5309	PROPERTY INSURANCE	0	9,342.00	0	11,183.00	-1,841.00
30-1-6000-5408	VEHICLE & EQUIP. MAINTENANCE	0	4,500.00	0	749.63	3,750.37
30-1-6000-5411	FUEL EXPENSE	715.30	5,000.00	519.16	3,418.81	1,581.19
30-1-6000-5413	VA DEPT OF HEALTH FEES	0	8,000.00	0	7,842.00	158.00
30-1-6000-5504	TRAVEL - MEETINGS/EDUCATION	0	2,000.00	0	2,205.03	-205.03
30-1-6000-5700	WATER TANK MAINTENANCE	0	90,000.00	0	77,943.41	12,056.59
30-1-6000-5804	DEPARTMENTAL SUPPLIES	0	200.00	0	0	200.00
30-1-6000-5805	SAFETY/PROTECTIVE EQUIP.	0	600.00	0	0	600.00
30-1-6000-5807	NORTHSIDE INFRASTRUCTURE	0	4,450,000.00	696,989.94	2,241,270.55	2,208,729.45
30-1-6000-5897	AMERICAN RESCUE PLAN ACT EXPENSES	-865,448.75	0.00	0	0	0.00
30-1-6000-7009	CAPITAL OUTLAY	-284,359.64	1,250,000.00	234,573.56	2,016,211.59	-766,211.59
30-1-6000-7050	WATER PURCHASES - RRSA	112,627.32	1,300,000.00	246,398.98	1,291,075.41	8,924.59
30-1-6000-7804	DEBT SERVICE	28,862.02	352,519.00	0	366,366.12	-13,847.12
	6000 WATER DISTRIBUTION SYSTEMS	-1,097,248.33	7,905,439.00	1,230,356.17	6,451,807.96	1,453,631.04

INCOME/EXPENSE REPORT

JUNE 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
30-1-6050-0000	SEWER COLLECTION SYSTEM	0	0	0	0	0
30-1-6050-1000	SALARIES	17,727.64	158,686.00	20,625.72	168,027.49	-9,341.49
30-1-6050-1002	SALARIES - OVERTIME	253.61	9,000.00	673.71	9,472.60	-472.60
30-1-6050-2001	FICA	1,333.22	12,828.00	1,330.71	13,311.92	-483.92
30-1-6050-2003	RETIREMENT	9,327.87	33,816.00	4,296.03	36,115.78	-2,299.78
30-1-6050-2005	MEDICAL PLANS	6,601.63	32,172.00	3,176.00	30,076.36	2,095.64
30-1-6050-2006	GROUP LIFE INSURANCE	225.43	2,079.00	225.97	1,900.12	178.88
30-1-6050-2007	DISABILITY INSURANCE	0	530.00	0	994.59	-464.59
30-1-6050-2009	UNEMPLOYMENT INSURANCE	3.24	30.00	0	35.98	-5.98
30-1-6050-2010	WORKERS COMPENSATION	0	2,191.00	0	2,191.00	0.00
30-1-6050-2012	UNIFORMS	0	1,600.00	0	800.00	800.00
30-1-6050-2013	CLOTHING ALLOWANCE	0	1,800.00	0	2,400.00	-600.00
30-1-6050-3004	REPAIRS & MAINTENANCE	20,886.80	125,000.00	3,421.70	59,952.86	65,047.14
30-1-6050-3015	ENGINEERING	-8,325.00	20,000.00	0	16,209.74	3,790.26
30-1-6050-5100	ELECTRICAL SERVICE	4,922.29	35,000.00	2,261.09	32,085.54	2,914.46
30-1-6050-5203	TELECOMMUNICATIONS	0	500.00	0	0	500.00
30-1-6050-5309	PROPERTY INSURANCE	0	8,112.00	0	7,962.00	150.00
30-1-6050-5408	VEHICLE & EQUIP. MAINTENANCE	0	25,000.00	632.93	11,101.46	13,898.54
30-1-6050-5411	FUEL EXPENSE	1,833.42	10,000.00	2,699.08	18,387.51	-8,387.51
30-1-6050-5504	TRAVEL - MEETINGS/EDUCATION	0	5,000.00	0	0	5,000.00
30-1-6050-5803	HEPATITIS SHOTS/DRUG TEST/DMV	64.00	0.00	0	0	0.00
30-1-6050-5804	DEPARTMENTAL SUPPLIES	0	200.00	0	440.63	-240.63
30-1-6050-5805	SAFETY/PROTECTIVE EQUIP.	0	600.00	0	0	600.00
30-1-6050-5806	NORTHEAST SEWER PROJECT	-1,124.00	0.00	0	0	0.00
30-1-6050-5897	AMERICAN RESCUE PLAN ACT EXPENSES	-11,170.98	0.00	0	0	0.00
30-1-6050-7009	CAPITAL OUTLAY	-484,544.64	7,765,903.00	339,085.90	2,464,190.08	5,301,712.92
30-1-6050-7804	DEBT SERVICE	-935,466.32	950,784.00	-939,507.77	-394,299.63	1,345,083.63
	6050 SEWER COLLECTION SYSTEM	-1,377,451.79	9,200,831.00	-561,078.93	2,481,356.03	6,719,474.97

INCOME/EXPENSE REPORT

JUNE 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
30-1-7000-0000	WASTEWATER TREATMENT PLANT	0	0	0	0	0
30-1-7000-1000	SALARIES	34,052.51	349,847.00	37,742.16	323,514.78	26,332.22
30-1-7000-1002	SALARIES - OVERTIME	14.81	2,000.00	171.96	1,136.62	863.38
30-1-7000-1004	SALARIES - PART TIME	506.09	11,000.00	506.09	7,338.32	3,661.68
30-1-7000-2001	FICA	2,632.70	27,758.00	2,860.94	25,514.95	2,243.05
30-1-7000-2003	RETIREMENT	12,025.88	74,552.00	8,884.59	71,258.91	3,293.09
30-1-7000-2005	MEDICAL PLANS	5,231.15	40,034.00	4,490.46	32,471.50	7,562.50
30-1-7000-2006	GROUP LIFE INSURANCE	434.91	4,583.00	469.02	3,747.63	835.37
30-1-7000-2007	DISABILITY INSURANCE	0	1,600.00	0	1,442.88	157.12
30-1-7000-2009	UNEMPLOYMENT INSURANCE	0.51	80.00	0.76	55.93	24.07
30-1-7000-2010	WORKERS COMPENSATION	0	4,280.00	0	4,430.00	-150.00
30-1-7000-2012	UNIFORMS	0	300.00	0	800.00	-500.00
30-1-7000-2013	CLOTHING ALLOWANCE	0	2,400.00	0	2,400.00	0.00
30-1-7000-3004	REPAIRS & MAINTENANCE	46,262.96	175,000.00	13,590.18	122,595.08	52,404.92
30-1-7000-3010	CONTRACT/TESTING SERVICES	0	35,000.00	0	33,617.92	1,382.08
30-1-7000-3012	LEGAL EXPENSES	0	20,000.00	0	0	20,000.00
30-1-7000-3015	ENGINEERING	0	50,000.00	4,325.00	32,098.50	17,901.50
30-1-7000-5100	ELECTRICAL SERVICE	9,322.28	130,000.00	14,786.32	99,410.47	30,589.53
30-1-7000-5203	TELECOMMUNICATIONS	390.89	3,950.00	256.17	4,228.28	-278.28
30-1-7000-5309	PROPERTY INSURANCE	0	10,718.00	0	10,718.00	0.00
30-1-7000-5405	CLEANING & JANITORIAL	0	500.00	148.24	179.20	320.80
30-1-7000-5408	VEHICLE & EQUIP. MAINTENANCE	663.32	5,000.00	382.00	912.28	4,087.72
30-1-7000-5411	FUEL EXPENSE	2,412.62	15,000.00	5,521.19	18,298.25	-3,298.25
30-1-7000-5413	DEQ FEES	0	25,000.00	0	11,408.00	13,592.00
30-1-7000-5415	CHEMICALS	4,439.00	22,000.00	4,439.00	13,317.00	8,683.00
30-1-7000-5416	LAB SUPPLIES	591.46	12,000.00	0	6,892.48	5,107.52
30-1-7000-5419	DISPOSAL EXPENSE	10,144.64	60,000.00	5,172.64	45,502.79	14,497.21
30-1-7000-5504	TRAVEL - MEETINGS/EDUCATION	3,256.50	10,000.00	0	4,745.05	5,254.95
30-1-7000-5804	DEPARTMENTAL SUPPLIES	1,195.97	2,000.00	0	-148.05	2,148.05
30-1-7000-5805	SAFETY/PROTECTIVE EQUIP.	0	2,000.00	229.78	550.54	1,449.46
30-1-7000-7009	CAPITAL OUTLAY	-11,931.30	207,000.00	0	421,066.76	-214,066.76
30-1-7000-7804	DEBT SERVICE	0	281,928.00	0	117,281.21	164,646.79
	7000 WASTEWATER TREATMENT PLANT	121,646.90	1,585,530.00	103,976.50	1,416,785.28	168,744.72
30-1-9500-9999	DEPRECIATION	1,150,617.00	0.00	0	0	0.00
	9500 Total	1,150,617.00	0.00	0.00	0.00	0.00
	WATER & SEWER FUND Expenditure Totals	-1,202,436.22	18,691,800.00	773,253.74	10,349,949.27	8,341,850.73

Items for Approval

South Hill Town Council Meeting

July 13, 2026

1. Town Manager Report
 - a. Financial Policy Updates
 - b. Reimbursement Resolution
 - c. Schedule Public Hearing – Additional Appropriation
 - d. VDOT Resolution of Support

Agenda Item A

To: Mayor and Town Council
From: Town Manager
Date: July 13, 2026
Re: Financial Policy Updates

Staff is recommending two updates to the Town's Financial Policy Guidelines to ensure it remains current with accounting standards and clarifies existing financial policies.

The first update incorporates requirements related to Governmental Accounting Standards Board (GASB) Statement No. 103 by establishing a definition of "significant budgetary variance." The proposed policy defines a significant variance as one that exceeds both 15% of the budgeted amount and \$25,000, and requires explanatory notes to accompany the Town's annual audited financial statements when those thresholds are met.

The second update clarifies the Town's existing unassigned fund balance policy by specifying that the policy goal is to maintain an unassigned fund balance equal to no less than 100% of the General Fund's budgeted *operating* expenditures, excluding any appropriated use of unassigned fund balance. The revision further clarifies that this reserve level is intended to provide sufficient resources to fund uninterrupted General Fund operations for at least twelve (12) months. This update does not change the Town's reserve target, but rather provides additional clarity regarding the purpose and calculation of the policy goal.

Recommended Motions (roll call votes):

I move to approve the updates to the Town's Financial Policy Guidelines as presented.

Town of South Hill, Virginia



Financial Policy Guidelines

Adopted: September 9, 2024

Revised: June 8, 2026

Contents

1. Financial Policy Objectives	3
--------------------------------	---

2. Capital Improvement Budget Policies	4
--	---

3. Budget Development Policies	5
--------------------------------	---

4. Debt Policies	6
------------------	---

5. Reserve Policies	9
---------------------	---

6. Investment Policy	12
----------------------	----

Appendix	
----------	--

A. Debt Ratio Calculations	18
----------------------------	----

B. Fund Balance Ratio Calculation	20
-----------------------------------	----

B. Days Cash on Hand Calculation	21
----------------------------------	----

1. Financial Policy Objectives

This financial policy is a statement of the guidelines and goals that will influence and guide the management and operations of the Town of South Hill, Virginia. Financial Policy Guidelines that are adopted, adhered to, and regularly reviewed are recognized as the cornerstone of sound fiscal management. Effective Financial Policy Guidelines:

- Contribute significantly to the Town's ability to insulate itself from fiscal crises;
- Enhance the Town's short-term and long-term financial credit;
- Promote long-term financial stability by establishing clear and consistent guidelines;
- Direct attention to the total financial picture of the Town rather than single issues;
- Promote the view of linking long-run financial planning with day-to-day operations; and
- Provide the Town Council and the citizens with a framework for measuring the cost of providing government services against established fiscal parameters and guidelines.

While adherence to this policy is expected, the Town understands that changes in capital markets, Town programs, legislative and regulatory mandates, and/or other unforeseen circumstances may from time to time produce situations that are not covered by this policy and will require policy modifications or exceptions to achieve and maintain financial stability while complying with all laws and mandates. In these cases, the Town's management may act, provided specific authorization from the Town Council is obtained. These Financial Policy Guidelines shall be reviewed at least every two years by the Town Manager and Director of Finance and Administration, who shall in turn report their findings to Town Council.

2. Capital Improvement Budget Policies

The Town will develop and maintain a five-year Capital Improvement Plan that will serve as the basis for planning and prioritizing the Town's capital improvement needs based on affordability and compliance with Debt and Reserve Policies. The Capital Improvement Plan will only include projects with identified and known realistic funding sources. The Town will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted for approval.

- A. The Town will consider all capital improvements in accordance with an adopted Capital Improvement Plan.
- B. The Town will develop a five-year Capital Improvement Plan that includes funding sources and uses and review and update the plan annually.
- C. The Town will enact an Annual Capital Budget based on the five-year Capital Improvement Plan. The first year of the Capital Improvement Plan will be used as the basis for the Annual Capital Budget.
- D. The Town will coordinate development of the Annual Capital Budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.
- E. The Town will maintain all its assets at a level adequate to protect the County's capital investment and to minimize future maintenance and replacement costs.
- F. The Town will project its equipment replacement and maintenance needs in conjunction with the five-year Capital Improvement Plan and will develop a maintenance and replacement schedule to be followed.
- G. The Town will attempt to determine the most cost effective and most flexible financing method for all new projects.

3. Budget Development Policies

- A. The Town will strive to maintain diversified and stable revenue streams to provide stability and protect the government from fluctuations in any single revenue source.
 - B. Current revenues will fund current expenditures. One-time or other special revenues will not be used to finance continuing Town operations but instead will be used for funding special projects.
 - C. The Town will pursue an aggressive policy seeking the collection of delinquent taxes, utility fees, license fees, permit fees, and other amounts due to the County.
 - D. The Town Manager and Director of Finance and Administration shall review expenditure and revenue projections quarterly and provide updates to the Town Council. The Town Manager and Director of Finance and Administration will exercise appropriate fiscal management as necessary to operate within the limits of the Adopted Budget. Budget requests after the budgetary process and adoption of the annual budget shall be considered in the next budget cycle, unless such request is deemed an emergency or provides a material benefit (i.e., grant matching funds or other similar items) that affects the operations of the Town government.
 - E. Town Council will receive a financial report at least quarterly showing year-to-date revenues and expenditures comparing each amount to the budget as amended.
- E.F. In conjunction with the Town's annual audited financial statements and Required Supplementary Information (RSI), the Director of Finance and Administration shall prepare explanatory notes for significant budgetary variances in accordance with applicable Governmental Accounting Standards Board (GASB) requirements. Significant variances shall be defined as differences that exceed fifteen percent (15%) of the budgeted amount and twenty-five thousand dollars (\$25,000). Explanatory notes shall address (i) significant variances between the original and final budget, including the reasons for budget amendments, and (ii) significant variances between the final budget and actual results, including factors that contributed to differences between planned and actual financial performance.

4. Debt Policies

These debt policies are designed to provide guidance to the Town of South Hill and its operating units in the issuance of debt and similar obligations that may be supported by either the Town's general obligation or moral obligation.

- A. The Town will limit long-term borrowing to capital improvements or projects that cannot be financed from current revenues except where approved justification is provided.
- B. When the Town finances capital improvements or other projects by issuing bonds or entering into leases, it will repay the debt within a period not to exceed the expected useful life of the project. Target debt ratios will be annually calculated and included in the review of financial trends.
- C. The debt policy is to be used in conjunction with the Adopted Budget, the Capital Improvement Program, and other financial policies and considerations.
- D. If the Town has or obtains credit ratings from one or more of the nationally recognized Credit Rating Agencies (Moody's Ratings, Standard & Poor's, Fitch Ratings, or Kroll Bond Rating Agency), the Town will maintain regular and good communication with the Credit Rating Agencies about its financial condition and will provide requested information in a timely manner. The Town will follow a policy of full disclosure on every financial report and in Official Statements related to bond issues.
- E. Whenever feasible, debt obligations will be issued at one time to minimize issuance costs.
- F. Debt Issuance shall be governed by the following policies:
 - i. **General Obligation Indebtedness:**
 - a. General Obligation Indebtedness may be issued for general tax-supported capital projects and utility revenue supported capital projects, subject to voter referendum.
 - b. It is understood that the Town's outstanding General Obligation indebtedness is subject to the Virginia Constitutional limitation of 10% of Taxable Assessed Valuation of Real Estate.

ii. Lease Purchase Obligations:

- a. The Town may issue short-term notes or capital leases to purchase buildings, machinery, equipment, furniture, and fixtures.

iii. Moral Obligation or other Off-Balance Sheet Indebtedness:

- a. The Town may provide its Moral Obligation for the payment of debt incurred by other agencies and agree to pay related debt service when revenues of such agencies may prove insufficient to cover related debt service.
- b. Moral Obligation and/or other off balance sheet indebtedness may be incurred when shown to be in the best interest of the Town.

iv. Revenue Bond Indebtedness:

- a. The Town may issue Revenue Bonds to fund enterprise activities such as water and sewer utilities or for other capital projects which will generate a revenue stream for the repayment of Revenue Bonds.
- b. The Revenue Bonds will include written covenants which will require that the revenue sources are sufficient to fund the debt service requirements.
- c. So long as such Revenue Bonds are demonstrated to be self-supporting and repaid from pledged revenue sources, such Revenue Bonds shall be excluded from the policies in section G below.

G. Self-Imposed Debt Targets – Direct Net Tax-Supported Debt

- i. Direct Net Tax Supported Debt is defined as any and all General and Moral Obligation and/or off balance sheet debt service that is supported by general revenues of the County.
- ii. The ratio of Direct Net Tax Supported Debt Service expenditures as a percent of Total Governmental Fund Expenditures should not exceed 12%. Direct Net Tax Supported Debt Service is defined as any and all General and Moral Obligation and/or off balance sheet debt service that is tax-supported. Utility Fund G.O. and/or Revenue Bond debt service that is self-supporting shall be excluded. This ratio will be measured annually.
- iii. Direct Net Tax-Supported Debt as a percentage of Real Estate Assessed Value of Taxable Property should not exceed 3.0%.
- iv. Payout of aggregate outstanding tax-supported Direct Net Debt principal shall be no less than 50% repaid in 10 years.

- v. The Town recognizes the importance of underlying and overlapping debt in analyzing financial condition. The Town will regularly analyze total indebtedness including underlying and overlapping debt.
- vi. Where feasible, the Town may explore the usage of special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.
- vii. All Debt Management Policy ratios should be measured at least annually and at such time as debt issuance is before Town Council for approval. In the event that the Town anticipates exceeding the policy requirements stated in items 7, 8, and 9 above, staff may request an exception from Town Council stating the reason and length of time.
- viii. See Appendix A for example calculations of the Self-Imposed Debt Targets.

5. Reserve Policies

The Town believes that sound financial management principles require that sufficient funds be retained by the Town to provide a stable financial base at all times. To retain this stable financial base, the Town needs to maintain fund balance reserves sufficient to fund all cash flows of the Town, to provide financial reserves for unanticipated or emergency expenditures and/or revenue shortfalls, and to provide funds for all existing encumbrances.

The purpose of this policy is to specify the composition of the Town's financial reserves, set minimum levels for certain reserve balances, and identify certain requirements for replenishing any fund balance reserves utilized.

A. Fund Balance Categories

For documentation of the Town's fund balance position, communication with interested parties and general understanding, a clear and consistent system of classification of the components of the Town's fund balances is necessary. The Town's reporting and communication relating to fund balance reserves will utilize the classifications outlined in generally accepted accounting principles (GAAP). GAAP dictates the following hierarchical fund balance classification structure based primarily on the extent to which the Town is restricted in its use of resources.

- i. **Non-spendable Fund Balance:** These are fund balance amounts that are not in a readily spendable form, such as inventories or prepayments, or trust or endowment funds where the balance must remain intact.
- ii. **Restricted Fund Balance:** These are amounts that have constraints placed on their use for a specific purpose by external sources such as creditors, or legal or constitutional provisions.
- iii. **Committed Fund Balances:** These amounts are designated for a specific purpose or constraints have been placed on the resources by Town Council. Amounts within this category require Town Council action to commit or to release the funds from their commitment.
- iv. **Assigned Fund Balances:** These are amounts set aside with the intent that they be used for specific purposes. The expression of intent can be by Town Council or their designee and does not necessarily require Town Council action to remove the constraint on the resources.

- v. **Unassigned Fund Balances:** These are amounts not included in the previously defined categories. The Town General Fund is the only fund that should report a positive Unassigned Fund Balance. Amounts in this classification represent balances available for appropriation at the discretion of Town Council. However, Town Council recognizes that the Unassigned Fund Balance needs to be sufficient and comprised of liquid cash and investments to meet the Town's cyclical cash flow requirements and allow the Town to avoid the need for short term tax anticipation borrowing. The Unassigned Fund Balance should also allow for a margin of safety against unforeseen expenditures that could include, but not be limited to, natural disasters, severe economic downturns, and economic development opportunities. Unassigned Fund Balance shall not be used for annual recurring expenditures, except for unforeseen emergency circumstances.

a. The Town shall maintain an Unassigned Fund Balance in the General Fund of no less than 100% of total General Fund budgeted operating expenditures, excluding any appropriated use of unassigned fund balance.~~The Town's Unassigned Fund Balance shall not be less than 100% of Total General Fund Budgeted Expenditures~~ (the "Policy Goal"). *In other words, Unassigned Fund Balance shall be maintained at a level to fund uninterrupted Town operations for no less than twelve (12) months.*

b. Town Council recognizes that if amounts above the Policy Goal exist, Town Council could contemplate strategically utilizing amounts above the Policy Goal, if appropriate. However, Town Council recognizes that maintaining an Unassigned Fund Balance above the Policy Goal may be beneficial to the overall well-being of the Town. Amounts above the Policy Goal should only be appropriated for non-recurring expenditures and could be used for the following purposes (listed in order of priority):

1. Increase Restricted Fund Balances as necessary.
2. Fund an additional reserve for use during an emergency or during periods of economic uncertainty or budget adversity. Such additional reserves shall be determined by the Town Council.
3. Allocating such amounts toward equity funding of the Capital Improvement Plan or transfers to the Capital Improvement Fund.

B. Prioritization of Fund Balances

As indicated, the fund balance classifications outlined above are based on the level of restriction. In the event expenditures qualify for disbursement from more than one fund balance category, it shall be the policy of the Town that the most constrained or limited fund balance available will be used first. Unassigned fund balance will be used last.

C. Accounting for Encumbrances

Amounts set aside for encumbered purchase orders may be either restricted, committed or assigned fund balance depending upon the resources to be used to fund the purchases. Amounts set aside for encumbrances may not be classified as unassigned since the creation of an encumbrance signifies a specific purpose for the use of the funds.

D. Replenishment of the Unassigned Fund Balance

Upon the use of any Unassigned Fund Balance, which causes such fund balance to fall below the Policy Goal, Town Council must approve and adopt a plan to restore amounts used within the next two (2) succeeding annual budgets. If restoration of the reserve cannot be accomplished within such period without severe hardship to the Town, then Town Council will establish a different time period.

Utility (Water and Sewer) Enterprise Fund Balance

E. Unrestricted Days Cash on Hand

Unrestricted Days Cash on Hand of the Town's Utility Enterprise Fund shall be sufficient to maintain operations without ongoing support from the General Fund. The Town shall maintain an Unrestricted Cash balance of at least 250 Days Cash on Hand.

F. Replenishment of the Utility (Water and Sewer) Enterprise Fund Balance

Upon the use of any Unrestricted Cash, which causes such balance to fall below the policy minimum, Town Council must approve and adopt a plan to restore amounts used within the next two (2) succeeding annual budgets. If restoration of the reserve cannot be accomplished within such period without severe hardship to the Town, then Town Council will establish a different time period.

6. Investment Policy

A. Purpose

It is the policy of the Town to invest public funds in a manner which maximizes security and provides maximum return in preserving and protecting funds while meeting daily cash flow demands and conforming to all applicable federal, state and/or local statutes governing the investment of public funds.

B. Standards of Care

a. Prudence

The standard of prudence to be used shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio. The “prudent person” standard states that, “Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.”

b. Ethics and Conflicts of Interest

Employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any person financial/investment positions that could be related to the performance of the investment portfolio. Employees shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Town.

c. Delegation of Authority

Authority to manage the investment portfolio is granted to the Town’s Finance Director, who shall act in accordance with established procedures and internal controls for the operation of the investment portfolio consistent with this investment policy. No person may engage in an investment transaction except as provided under the terms of this policy. The Finance Director shall be responsible for all transactions undertaken and shall establish a system of control.

C. Investment Committee

Oversight of the investment portfolio shall be the responsibility of the Investment Committee. The committee shall meet quarterly to review the status of the investment portfolio and anticipated investment activity over the course of the upcoming quarter. The committee shall consist of the following Town employees:

- a.** Town Manager; and
- b.** Finance Director.

D. Investment Objectives

The Town will invest funds based on the following objectives.

a. Safety

The primary objective is the preservation of capital and the safeguarding of public funds by mitigating credit and interest rate risk.

- i.** Credit Risk – The Town will minimize credit risk, which is the risk of loss due to the failure of the security issuer or backer.
- ii.** Concentration of Credit Risk – The Town will diversify investments to avoid incurring unreasonable risks regarding security type, individual financial institution or issuing entity and maturity.
- iii.** Interest Rate Risk – The Town will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in the market interest rates.
- iv.** Custodial Credit Risk – The Town shall require all investment securities purchased be held in safekeeping by a third party, and evidenced by monthly statements or safekeeping receipts.

b. Term

Investments will be scheduled to ensure liquidity of funds to cover all expenditures. Investments may be invested with a target portfolio average maturity to be a maximum term of five years. The Investment Committee will use a projection of the Town's cash flow needs over a period of at least 12 months to ensure adequate liquidity of funds.

c. Liquidity

The portfolio shall remain liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands. Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist of securities with active secondary or resale markets. Alternatively, a portion of the portfolio shall be placed in money market mutual funds or government investment pools which offer same-day liquidity for short-term funds.

d. Yield

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. The benchmark yield will be evaluated by the Investment Committee on an annual basis based on actual portfolio results over the prior 12 months and the expected portfolio average maturity over the future 12-month period. Return on investment is of secondary importance compared to the safety and liquidity objectives. The core of investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall generally be held until maturity.

E. Competitive Selection of Investment Instruments

It is desirable to select investments on a competitive basis when possible, to ensure that the Town receives the best pricing available on a particular investment, and avoids paying excessive fees, markups or other compensation to the broker/seller.

F. Pooling of Funds

The Town may consolidate (pool) cash and reserves balances from all funds, except for those legally restricted by statutes, to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration.

G. Authorized Investments

The Town will invest only in securities authorized by the Code of Virginia (the Code) or as otherwise limited by this policy. Investments are permitted as follows:

- a.** Governmental bonds, notes, bills, mortgages and other securities, which are direct obligations or are guaranteed or insured issues of the United States, its agencies, its instrumentalities, or organizations created by an act of Congress.
- b.** State and local government obligations of the Commonwealth of Virginia or any of its municipalities so long as the obligations are rated in the “AA” range or higher and are not subject to annual appropriation.
- c.** Certificates of deposit at state and federally chartered banks and savings and loan associations. All investments made under this subsection shall be limited to the amount of Federal Deposit Insurance Corporation or collateralized in accordance with the Virginia Security for Public Deposits Act Section 2.2-4400 et. Seq. of the Code.
- d.** Banker’s Acceptances of United States Corporations that are rated “A1” by Moody’s Investors Service. Banker’s Acceptances can only be purchased if the yield is greater than the United States Treasury obligations or Federal Agency issues.
- e.** Prime Commercial Paper maturing within 270 days of the day of purchase rated “P-1” or higher by Moody’s and “A-1” or higher by Standard & Poor’s issued by United States corporations, provided that the issuing corporation has a net worth of \$50 million and its long-term debt is rated “A” or better by Moody’s and Standard & Poor’s.

- f. Money Market Funds consisting of United States Treasury Obligations and/or Federal Agency Issues and/or re-purchase agreements.
- g. Virginia State Non-Arbitrage Program (SNAP) or other authorized arbitrage investment management programs.
- h. Virginia State Treasurer's Local Government Investment Pool (LGIP), a 2a-7 like pool, VaCO/VML Virginia Investment Pool, or other authorized Virginia 2a-7 like programs.
- i. The Town will not purchase securities that could expose the Town to foreign currency risk.
- j. The Town will not purchase derivatives.

H. Safekeeping and Custody

Investments may be held in safekeeping with:

- a. Any Federal Reserve Bank;
- b. Any bank authorized under the laws of the United States or any state to exercise corporate trust powers; or
- c. A primary reporting dealer in the United States government securities to the Federal Reserve Bank of New York.

The Town's ownership of all securities should be evidenced by written acknowledgements identifying the securities by:

- a. The names of issuers;
- b. The maturity dates;
- c. The interest rates; and
- d. Any serial numbers or CUSIPs.

All investment securities purchased by the Town will be held by a third-party custodian designated by the Finance Director, whenever applicable, and evidenced by a safekeeping receipt or monthly account statement. As required by the Code, all security holdings with maturities over 30 days may not be held in safekeeping with the counterparty to the investment transaction. The Code refers to counterparty as the issuer or seller of the security, and any repurchase provider. The Finance Director shall establish a system of internal controls, which shall be reviewed with the independent auditor of the Town. The controls shall be designed to prevent the loss of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the Town.

I. Concentration of Credit Risk

No more than 15% of the overall portfolio may be invested in the securities of a single issuer, except for the securities of the U.S. Government, or a maximum of 25% with any individual counter party in an external investment pool recognized under the Code. Investments in deposit accounts (cash) that are collateralized in accordance with the Virginia Security for Public Deposits Act (Section 2.2-4400 et. Seq. of the Code) have no limit on the amount deposited. Investments in excess of these stated limits shall be allowed on a temporary basis for up to 120 days in the event of a large transaction, or series of transactions, until they can be invested in accordance with this policy.

J. Investment Depositories and Authorized Dealers

Prior to completing an initial transaction each year with a broker/dealer, the Town shall provide to the broker/dealer a copy of the Town's Investment Policy. The broker/dealer must agree in writing to handle the Town's account in accordance with the Investment Policy and provide a copy of their broker's insurance coverage for their firm.

K. Reporting and Review

A listing of the Town's investment portfolio shall be included in the financial report to the Town Council at the end of each fiscal year. The list should include date of purchase and maturity, type of investment, firm invested at, yield, interest rate, and comparison to the benchmark set forth in this policy. A summary of total investments shall be included in the financial report provided to Town Council at least quarterly under Section 3.E.

L. Exemption

Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirement of this policy. Upon maturity, if funds are re-invested the new securities must conform to this policy.

M. Review and Approval

The investment policy and all future amendments shall be approved by Town Council.

Appendix

A. Debt Ratio Calculations

1. Debt Service as % of Expenditures (Section 4.G.ii)

	2023
1 Expenditures	
2 General Fund Expenditures	\$ 11,956,780
3 Less: Debt Service	(164,700)
4 Total Adjusted Expenditures A	\$ 11,792,080
5	
6 Existing Debt Service B	\$ 164,700
7	
8 Debt Service as % of Expenditures [B ÷ (A + B)]	1.4%

2. Debt to Assessed Value (Section 4.G.iii)

	2023
1	
2 Real Estate Assessed Value A	\$ 498,552,800
3	
4 Debt Outstanding B	\$ 1,420,247
5	
6 Debt to Assessed Value (B ÷ A)	0.3%

3. 10-Year Payout Ratio (Section 4.G.iv)

2023			
Principal Due in Next 10 Years			
1	2023	\$	142,837
2	2024		145,644
3	2025		147,045
4	2026		149,146
5	2027		151,921
6	2028		153,573
7	2029		156,598
8	2030		159,625
9	2031		142,057
10	2032		71,802
11	Total Due in Next 10 Years A		\$ 1,420,247
12			
13	Debt Outstanding B		\$ 1,420,247
14			
15	10-Year Payout Ratio (A ÷ B)		100.0%

B. Fund Balance Ratio Calculation (Section 5.A.v.a)

2023	
1 General Fund Balance	
2 Unassigned Fund Balance A	\$ 28,926,133
3 Less: Amounts Included in FY25 General Fund CIP	(3,788,217)
4 Unassigned Fund Balance (Adjusted) B	\$ 25,137,916
5 General Fund Expenditures C	\$ 11,956,780
6 Fund Balance Ratios	
7 Unassigned as a % of Exp. (in Audit) (A ÷ C)	241.9%
8 Unassigned as a % of Exp. (Adjusted) (B ÷ C)	210.2%

B. Days Cash on Hand Calculation (Section 5.E.)

	2023
1 Operating Expenditures A	2,945,557
2 Unrestricted Cash and Investments B	8,292,914
3 Less: Amounts Included in FY25 CIP	(3,490,306)
4 Unrestricted Cash & Investments (Adj.) C	4,802,608
5 Cash as a % of Operating Exp. (B ÷ A)	281.5%
6 Adj. Cash as a % of Operating Exp. (C ÷ A)	163.0%
7 Days Cash on Hand (B ÷ A x 365)	1,028
8 Adj. Days Cash on Hand (C ÷ A x 365)	595

Agenda Item B

To: Mayor and Town Council
From: Town Manager
Date: July 13, 2026
Re: Reimbursement Resolution

The enclosed resolution declares the Town's official intent to reimburse itself for eligible capital expenditures from the proceeds of future tax-exempt financing, in accordance with U.S. Treasury Regulation § 1.150-2.

Adoption of this resolution allows the Town to use available funds to begin or continue eligible capital projects while preserving the ability to reimburse those expenditures from future bond proceeds. The resolution applies to capital improvement projects identified in the Town's Capital Improvement Plan, including, but not limited to, police facility renovations and improvements, and water and sewer construction and improvement projects.

The resolution does not authorize the issuance of debt or obligate the Town to borrow funds. Rather, it preserves the Town's ability to reimburse eligible expenditures should the Town proceed with tax-exempt financing at a later date. The maximum principal amount of financing contemplated under the resolution is \$25,000,000.

Recommended Motions (roll call vote):

I move to approve the resolution declaring the Town's intent to reimburse itself for eligible capital expenditures from future debt proceeds.

**RESOLUTION OF THE TOWN COUNCIL
OF THE TOWN OF SOUTH HILL, VIRGINIA
DECLARING ITS INTENTION TO REIMBURSE ITSELF FROM
THE PROCEEDS OF ONE OR MORE TAX-EXEMPT FINANCINGS FOR CERTAIN
EXPENDITURES MADE AND/OR TO BE MADE IN CONNECTION WITH UTILITY
AND OTHER CAPITAL PROJECTS FOR THE TOWN**

WHEREAS, the Town of South Hill, Virginia (**the “Town”**) is a political subdivision organized and existing under the laws of the Commonwealth of Virginia;

WHEREAS, the Town has paid, beginning no earlier than (60 days prior to adoption of this resolution), or will pay, on and after the date hereof, certain expenditures (**the “Expenditures”**) in connection with capital improvements identified in the Town’s capital improvement plan, including, but not limited to, police facility renovations and improvements and water and sewer construction and improvements (**together, the “Project”**); and

WHEREAS, the Town Council of the Town (**the “Council”**) has determined that those moneys previously advanced no more than 60 days prior to the date hereof and to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is may be necessary to reimburse the Town for the Expenditures from the proceeds of one or more issues of tax-exempt bonds (**the “Bonds”**); and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SOUTH HILL, VIRGINIA, AS FOLLOWS:

Section 1. The Council hereby declares, in accordance with U.S. Treasury Regulation Section 1.150-2, as amended from time to time, the Council's intent to reimburse the Town with the proceeds of the Bonds for Expenditures with respect to the Project made on and after the date which is no more than 60 days prior to the date hereof. The Town reasonably expects on the date hereof that it will reimburse itself for the Expenditures with the proceeds of the Bonds.

Section 2. Each Expenditure was and will be either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditures), (b) a cost of issuance with respect to the Bonds, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the Town so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Town.

Section 3. The maximum principal amount of the Bonds expected to be issued for the Project is \$25,000,000.

Section 4. The Town will make a reimbursement allocation, which is a written allocation by the Town that evidences the Town's use of proceeds of the Bonds to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The Town recognizes that exceptions are available for

certain “preliminary expenditures,” costs of issuance, certain de minimis amounts, expenditures by “small issuers” (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least 5 years.

Section 5. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED THIS ____ day of July, 2026.

The Clerk of the Town Council of the Town of South Hill, Virginia hereby certifies that the above-referenced resolution was adopted by a majority vote of the Town Council at a regular meeting of the Town Council, duly called and held on July __, 2026, during an open meeting, as follows:

AYES:

NAYS:

ABSTENTIONS

Attested to:

Clerk, Town Council of the Town of
South Hill, Virginia

Agenda Item C

To: Mayor and Town Council
From: Town Manager
Date: July 13, 2026
Re: Schedule Public Hearing – Additional Appropriation

As part of the Town's 5-Year Capital Improvement Plan, Town Council previously allocated \$575,761 toward the Country Lane/Route 58 Intersection Improvement Project. This funding was included in the capital plan with the anticipated expenditure occurring in Fiscal Year 2028.

The Town has recently received an invoice for the preliminary engineering costs associated with the project, with payment due during the current fiscal year. In order to proceed with payment, an appropriation of funds by Town Council is required.

Pursuant to Code of Virginia § 15.2-2507, any additional appropriation exceeding one percent of the Town's adopted budget requires a public hearing prior to approval. Since the requested appropriation exceeds this threshold, staff is requesting that a public hearing be scheduled for the August 10, 2026 regularly scheduled Town Council meeting.

Recommended Motions (roll call votes):

I move to schedule a public hearing for the August 10, 2026 regularly scheduled Town Council meeting.

Agenda Item D

To: Mayor and Town Council
From: Town Manager
Date: July 13, 2026
Re: VDOT Resolution of Support

The attached resolution expresses the Council's support for the Town's SMART SCALE application to be submitted to the Virginia Department of Transportation (VDOT) for transportation improvements along the U.S. 58 corridor from Thompson Street to Cycle Lane. The proposed project aligns with regional and statewide transportation planning efforts and is intended to improve safety, mobility, and long-term economic development opportunities within the Town and surrounding area.

While adoption of the resolution does not authorize construction or commit the Town to additional funding at this time, the SMART SCALE application does include a previously discussed Town contribution of \$1,000,000 toward the project. Council's reconfirmation of this commitment is needed for it to remain included as part of the application.

If Council wishes to continue this commitment, the \$1,000,000 contribution will be included in the Town's Capital Improvement Plan, with funding anticipated to require appropriation in a future fiscal year, estimated no earlier than FY2030-2031.

Adoption of the resolution and commitment of funds demonstrate the Town Council's continued support of the application and request favorable consideration by the Commonwealth Transportation Board.

Recommended Motions (roll call votes):

I move to approve the Resolution of Support for the Town of South Hill's SMART SCALE application.

I move to include a \$1,000,000 commitment in the Town of South Hill's SMART SCALE application.



MEMORANDUM

Prepared for: Keli Reekes, South Hill Town Manager
Prepared by: Chad Neese, Southside Planning District Commission
Date: June 30, 2026
Subject: Crash Data Analysis for South Hill SMART SCALE application

Background Information

Beginning in 2024, the SPDC received a request from one locality to conduct a minimal crash data analysis to help them determine which SMART SCALE grant applications they wanted to prioritize. While the Town of South Hill is only considering one such grant application, it still seems useful to look at the current crash data for the project area.

SPDC staff reviewed the *SMART SCALE Technical Guide*, consulted with VDOT Richmond District staff, and utilized crash data made available by VDOT through the Pathways for Planning platform. Crash data from the years 2021-2025 were included, with the crash locations and severity shown within the project areas (outlined in red for each project area later in this memo).

Crashes were reviewed based upon severity. Categories included:

- Fatal (K)
- Severe Injury (A)
- Visible/Moderate Injury (B)
- Nonvisible/Minor Injury (C)
- Property Damage Only (PDO)

The severity of the crash was then assigned its “Rounded Value” based on Table 6.2 EPDO Crash Value Conversion in the *SMART SCALE Technical Guide*. The more severe the crash the higher the value. Generally speaking, the higher the value the more impact it has on the grant applications score.

Table 6.2 EPDO Crash Value Conversion

Accident Type	Rounded Value	Weight
Fatal (K) + Severe Injury (A)	\$3,024,000	177
Visible Injury (B)	\$325,000	19
Non-Visible Injury (C)	\$189,000	11
Property Damage Only (PDO)	\$17,000	0

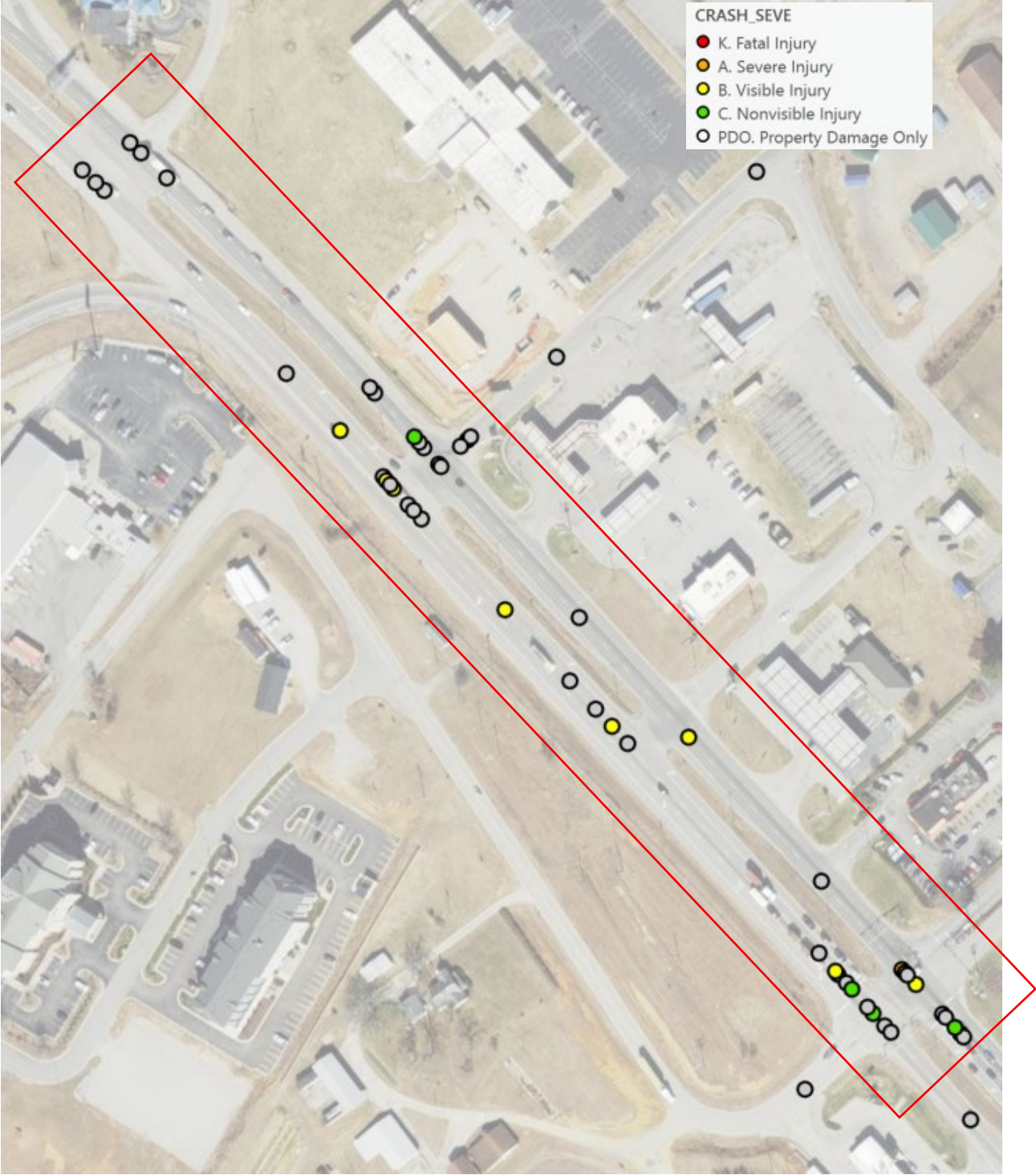
Regarding crash severity, fatal obviously means the crash resulted in at least 1 death. A severe crash is generally taken to mean that someone was seriously injured and was taken to the hospital. A visible injury is one that is moderate in severity and was treated on-site by emergency personnel. A minor injury would most likely not have received any on-site treatment from emergency personnel and be identified as a non-visible injury. For the purposes of SMART SCALE, “Property Damage Only” crashes are not considered when the application is being scored, the grant program instead focuses on fatalities and injuries.

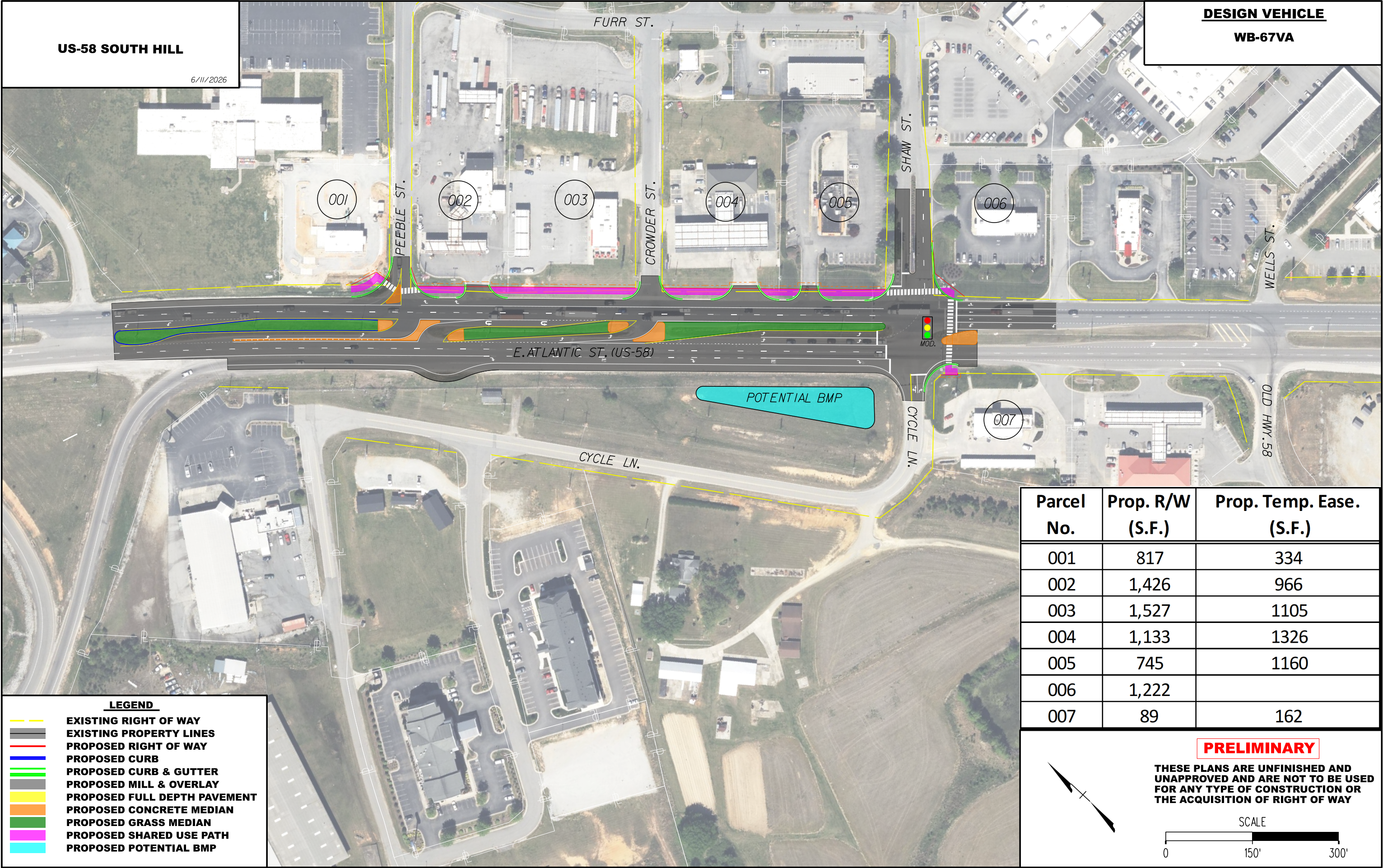
US 58 Corridor from Thompson Street to Cycle Lane

Crash Type	Total Crashes	Crashes Counted in SMART SCALE	Rounded Value	Crash Value
Severe Injury (A)	2	2	\$3,024,000	\$6,048,000
Visible Injury (B)	12	12	\$325,000	\$3,900,000
Non-Visible Injury (C)	4	4	\$189,000	\$756,000
Property Damage Only (PDO)*	45		\$17,000	\$765,000
Total	63	18		\$10,704,000

*Informational only, not counted for SMART SCALE scoring

The data shows 63 reported crashes within the project area. While the majority of identified as “Property Damage Only”, there is still a large number of injury crashes. Most of the injury crashes occurred at the intersections of US 58/Cycle Lane and US 58/Peebles Street with a smaller number at the intersection of US 58/Crowder Street.





RESOLUTION OF SUPPORT SMART SCALE APPLICATIONS

WHEREAS, in the 2014 legislative session the Virginia General Assembly passed House Bill 2, now known as SMART SCALE, which provides for the development of a prioritization process for projects funded by the Commonwealth Transportation Board; and

WHEREAS, the projects submitted by the Town of South Hill, Virginia, address specific needs identified in VTrans, Virginia's multimodal transportation plan; and

WHEREAS, all projects are identified in the 2019 U.S. 58 Arterial Preservation Plan, the 2045 Rural Long-Range Transportation Plan, The Pathway Forward// (2024 Southside Active Transportation Plan) and/or the Southside Planning District Commission's Community Economic Development Strategy (CEDs) project list; and

WHEREAS, in rural areas, such as the Town of South Hill, safe and efficient transportation systems are the backbone of the local economy; as vigorous economic and community development cannot occur without continuing investment in the transportation system; and

WHEREAS, this Town Council and/or Town Officials have worked with VDOT representatives to identify and prioritize improvements to the U.S. 58 Corridor in the Town of South Hill from Thompson Street to Cycle Lane.

NOW, THEREFORE, BE IT RESOLVED, that since this project is in the best interest of the Commonwealth of Virginia, the Town of South Hill, and all those traveling the U.S. 58 corridor, the Town Council of the Town of South Hill does hereby support and request that the Commonwealth Transportation Board support and approve any or all of the projects submitted.

Adopted the 13th day of July, 2026, by the Town of South Hill Town Council.

Mike Moody, Mayor
South Hill Town Council

Leanne Feather, Clerk of Council

Reports to Accept as Presented

South Hill Town Council Meeting

July 13, 2026

1. Police Report
2. Fire Department Report
3. Municipal Services Report
4. Parks, Facilities, and Grounds Report
 - a. Facilities Reservation Calendar
5. Code Compliance Report
 - a. Monthly Report
 - b. Dilapidated Properties
6. Business Development Report
7. Human Resources Report



SOUTH HILL POLICE DEPARTMENT

103 SOUTH BRUNSWICK AVE.
SOUTH HILL, VA 23970

RYAN DURHAM, CHIEF OF POLICE



Police Report

June 2026

Activity:

	June 26	June 25	May 26
• Traffic Stops	108	272	121
• Traffic Summons Issued	60	185	67
• DUI Arrests	5	7	4
• Reportable/Non-Reportable Vehicle Crashes	34	24	29
• TDO/ECO Hours	0	-	70

Criminal Reports:

○ Larcenies Reported	14	16	9
○ Larcenies Cleared	7	8	9
○ Assaults Reported	9	8	11
○ Assaults Cleared	9	7	11
○ Break Ins Reported	0	0	2
○ Break Ins Cleared	0	0	0
○ Murders	0	0	0
○ Murders Cleared	0	0	0
○ Rapes Reported	0	0	0
○ Rapes Cleared	0	0	0
○ Robberies (Attempts) Reported	2	0	0
○ Robberies Cleared	2	0	0



434-447-3104



434-955-2101

SERVICE

HONOR

PRIDE

DEDICATION

○ Arsons Reported	0	0	0
○ Arsons Cleared	0	0	0
○ Other Reportable Offenses	15	26	24
○ All Other Reportable Offenses Cleared	10	12	15

Calls for Service:	June 26	June 25	May 26
• Alarms	34	36	19
• Animal Complaints	25	18	9
• Disturbance Calls	34	28	35
• Police Escorts Business/Funeral	6	15	7
• 911 Hang Up Calls/Open Lines	19	32	31
• Vehicle Unlockings	30	28	35
• Vandalisms	0	3	3
• All Other Calls for Service	430	636	503
• Total Calls for Service	575	742	612
• Property Reported Stolen	\$17572	\$25003	\$2294
• Property Recovered	\$11457	\$12523	\$1412

Miscellaneous:

• Court	43	23	6
• Training Hours	196	203	206
• Warrants Issued/Served	54	63	43
• Inoperative Vehicles Tagged	0	2	0
• Inoperative vehicles Tagged YTD	7	12	7

Administrative News

Chief Ryan Durham, Lt. James Crawford, and Det. T.J. Jimmerson assisted with SRO camp at MCHS.

Capt. Chris Parrott and Cpl. Aaron Petrie participated in show and tell with local children at RT Arnold Library.

The following completed trainings in June 2026:

- **Lt. Paul Jones – Internal Affairs Conference and Certification – Amherst Co. Sheriff’s Office – 40 hours**
- **Officer Julio Alarcon – Crisis Intervention Term Training – Clarksville – 40 hours**
- **Lt. Paul Jones and Officers Bailey Ross and Heather McCall – online Intoxilyzer Recertification – 2 hours each**
- **Chief Ryan Durham – Security and Privacy General – online – 2 hours**
- **Deputy Chief Chris Parrott -VCIN Full Access Recertification and Security and Privacy General -online – 2 hours each**
- **All Officers completed Taser 10 training – Exchange Warehouse – 6 hours each**



South Hill Volunteer Fire Department
114 N. Brunswick Ave, South Hill, Virginia 23970
(434) 447-8227



★ Service ★ Honor ★ Valor ★ Fortitude ★ Dedication ★

Year End 25-26 Fire Report

<u>Activity</u>	<u>July 1, 2025-June 30, 2026</u>
• Total Alarms	925
• In Town	462
• County District	500
• Out of County	37
• Mutual Aid Given	161
• Automatic Aid Received	183
• Calls Responded to on I -85	214
• Current Volunteer Roster	51
• Average Member Per Call Response	16
• Calls Involving Fire (Structures, Vehicles, Brush, etc.)	117
• Assisting EMS	28
• MVC's	437
• Haz-Mat	68
• Rescue Unlocking	15
• Severe Weather	56
• Other (good intent, wrong location, smoke scares etc.)	94
• False Alarms	110

Training

<u>June 2025 Category</u>	<u>Hours</u>	<u>Personnel</u>	<u>Volunteer Hours</u>
• Vehicle Extrication	8	10	80
• Driver Training	8	8	64
• Rope Rescue	4	24	96
• Rural Water Supply	8	12	96

Fundraising

- T-Shirts and Challenge Coins are currently being sold.
- Wrapped up our Annual Letter Drive. Funds were down by 11%.
- Lottery Raffle Tickets
- Regional School Capital Campaign

Administrative News

- **Engine 71 (2026):** New – Update. Truck delivery schedule has been updated to November 2026. The truck committee travels to Wisconsin April 12-15 for the preconstruction meeting. Current Expected cost \$1,337,000.
- Engine 71 (1986) Mack has been in and out of service multiple times with various issues. It is really starting to show its age.
- Howerton Construction has completed the outdoor grill area, roof, ceiling, and new lighting.
- Outdoor wooden privacy fence has been replaced.
- Bunk Room Construction is about 70% complete.
- Waiting for final bids on the roof replacement for the 2006 edition.
- We received five new sets of PPE replacing several dated sets that will expire in 26-27 from a Mecklenburg County Grant in June.
- Updating response protocols to lessen the call load on volunteers in Mecklenburg County.
- Update: Grants- We have applied for three new grants for equipment, tools, and prevention & public education.
- Upcoming training schedules for 26-27 are extremely busy with (2) two remaining VDFP classes, and we are well into the planning phase for South Hill to Host the Fall Regional School right here at home. A fantastic opportunity to showcase South Hill, Mecklenburg County and to have the best training possible right here in our backyard. .
- **A Message from South Hill Volunteer Fire Department:** As we kick off another demanding year, our volunteers have truly been tested—and they've excelled every single time. From countless calls with our Heavy Rescue and Aerial Trucks to a substantial rise in Technical Rescue responses, the dedication of our team shines brighter than ever. The addition of new and updated equipment has been a gamechanger, allowing us to meet these growing demands head-on.

Our commitment to excellence and to serving you—the South Hill community—will never waver. We are deeply grateful for your continued support, which fuels everything we do. Because of YOU, we have accomplished incredible things this year.

Call volumes are steady, training, fundraising, and community events stretch our volunteers to their limits. Yet, they continue to show up, give their all, and say thank you for your continued support.

We know that to sustain our agency and protect our town, changes must come. We are ready to work together—with you—to ensure the highest levels of service and safety. Your support is not just appreciated; it is essential.

From all of us at SHVFD: thank you. We cannot do this without you.
Thank You!

South Hill Volunteer Fire Department Annual Budget

2025-2026 Actual		Q1				Q2		Q3	
Account Number	EXPENSES	July							
	Department	\$ 1,265,495.00	-\$ 617,369.92	-\$ 258,588.07	-\$ 175,959.64				
10-1-0122-1000	Salaries & Wages FT (3)	\$ 204,317.00	-\$ 51,204.92	-\$ 49,349.04	-\$ 47,213.49				
10-1-0122-1004	Salaries & Wages PT (2)	\$ 107,000.00	-\$ 25,160.00	-\$ 23,907.50	-\$ 24,202.64				
10-1-0122-1002	Salaries Overtime	\$ 1,000.00	\$ -	-\$ 112.00	-\$ 180.00				
10-1-0122-1005	Holiday Incentive	\$ 5,400.00	\$ -	-\$ 4,400.00	\$ -				
10-1-0122-2001	FICA	\$ 27,304.00	-\$ 6,430.00	-\$ 4,930.63	-\$ 5,442.50				
10-1-0122-2003	Retirement	\$ 41,397.00	-\$ 9,542.50	-\$ 7,556.62	-\$ 6,120.40				
10-1-0122-2005	Medical Plans	\$ 32,460.00	-\$ 7,940.40	-\$ 3,461.10	-\$ 5,165.54				
10-1-0122-2006	Group Life Insurance	\$ 3,700.00	-\$ 3,480.00	\$ -	\$ -				
10-1-0122-2007	Disability Insurance	\$ 2,000.00	-\$ 1,886.58	\$ -	\$ -				
10-1-0122-2009	Unemployment Insurance	\$ 1,020.00	-\$ 250.00	-\$ 241.62	-\$ 212.60				
10-1-0122-2010	Workers Compensation	\$ 23,000.00	-\$ 21,878.40	\$ -	\$ -				
10-1-0122-2011	Cell Phone Allowance	\$ 1,500.00	-\$ 370.00	-\$ 300.00	-\$ 340.00				
10-1-0122-2012	Uniforms	\$ 7,000.00	-\$ 5,426.93	-\$ 945.34	-\$ 387.00				
10-1-0122-3004	Repairs/Maintenance Station	\$ 35,000.00	-\$ 4,177.63	-\$ 3,160.63	-\$ 26,462.40				
10-1-0122-7005	Vending Expense	\$ 1,800.00	-\$ 344.78	-\$ 523.11	-\$ 383.70				
10-1-0122-7000	Volunteer Supplies	\$ 2,250.00	-\$ 463.86	-\$ 336.57	-\$ 540.23				
10-1-0122-2014	Gym Repairs/Maintenance	\$ 2,250.00	-\$ 504.11	-\$ 310.26	-\$ 440.65				
10-1-0122-3006	Office Equipment/Maintenance	\$ 12,000.00	-\$ 5,874.76	-\$ 3,370.54	-\$ 1,384.77				
10-1-0122-7047	Personal Protective Equipment	\$ 47,840.00	-\$ 1,385.35	-\$ 28,880.93	-\$ 7,535.73				
10-1-0122-5505	PPE Testing	\$ 5,000.00	-\$ 284.53	-\$ 1,080.62	-\$ 1,194.70				
10-1-0122-5506	Medical Supplies	\$ 2,500.00	-\$ 347.97	-\$ 623.17	-\$ 680.32				
10-1-0122-4010	Profesional Services	\$ 12,000.00	-\$ 2,576.49	-\$ 3,170.54	-\$ 4,440.20				
10-1-0122-3012	Legal	\$ 1,500.00	-\$ 360.00	-\$ 640.00	-\$ 1,680.00				
10-1-0122-2014	Bank Fees	\$ 1,500.00	-\$ 320.00	-\$ 340.00	-\$ 320.00				
10-1-0122-5100	Electrical Service	\$ 24,000.00	-\$ 5,291.06	-\$ 4,870.39	-\$ 5,452.65				
10-1-0122-5102	Heating/Cooking	\$ 3,900.00	-\$ 362.64	-\$ 702.30	-\$ 1,970.54				
10-1-0122-5203	Telecommunications	\$ 4,500.00	-\$ 1,662.64	-\$ 787.64	-\$ 611.20				

10-1-0122-5309	Property Insurance	\$ 51,430.00	-\$ 48,680.00	\$ -	\$ -
10-1-0122-5310	Accident & Sickness	\$ 10,947.00	-\$ 9,800.00	\$ -	\$ -
10-1-0122-5405	Cleaning/Janitorial Supplies	\$ 4,200.00	-\$ 800.25	-\$ 1,650.24	-\$ 998.91
10-1-0122-5408	Vehicle & Equipment Maintenance	\$ 100,000.00	-\$ 43,249.44	-\$ 33,564.99	-\$ 12,569.97
10-1-0122-7007	Shop Tools/Equipment	\$ 3,000.00	-\$ 1,140.98	-\$ 882.20	-\$ 743.30
10-1-0122-7010	Haz-Mat Supplies	\$ 5,000.00	-\$ 1,584.60	-\$ 1,711.43	-\$ 980.14
10-1-0122-5411	Fuel Expense	\$ 30,000.00	-\$ 5,938.58	-\$ 5,830.44	-\$ 6,480.42
10-1-0122-5504	Travel/Meetings & Education	\$ 5,000.00	-\$ 304.16	-\$ 584.67	-\$ 1,511.70
10-1-0122-5807	J.E. Crowder Scholarship	\$ 1,500.00	-\$ 1,500.00	\$ -	\$ -
10-1-0122-5604	Contribution Fire Calls	\$ 145,000.00	-\$ 105,875.00	-\$ 44,870.00	\$ -
10-1-0122-5803	Annual Physicals/Testing	\$ 8,500.00	-\$ 100.00	-\$ 550.00	-\$ 950.00
10-1-0122-5804	Departmental Supplies/Mailing	\$ 2,000.00	-\$ 277.86	-\$ 770.12	-\$ 334.62
10-1-0122-5201	Office Supplies	\$ 2,500.00	-\$ 317.70	-\$ 387.64	-\$ 907.11
10-1-0122-5805	Safety	\$ 2,500.00	-\$ 111.52	-\$ 960.66	-\$ 780.25
10-1-0122-6504	Training	\$ 6,000.00	-\$ 240.68	-\$ 2,540.63	-\$ 1,670.45
10-1-0122-1010	Prevention/Public Education	\$ 8,000.00	-\$ 6,003.60	\$ -	-\$ 511.45
10-1-0122-5808	Communications Equipment	\$ 10,000.00	-\$ 1,171.08	-\$ 7,173.70	-\$ 1,650.33
10-1-0122-7008	Apparatus Payments	\$ 180,000.00	-\$ 180,000.00	\$ -	\$ -
10-1-0122-7009	Capital Outlay	\$ 54,780.00	-\$ 51,643.60	\$ -	-\$ 1,500.00
10-1-0122-6803	DirecTV	\$ 2,500.00	-\$ 566.04	-\$ 565.92	-\$ 588.26
10-1-0122-5801	Dues/Subscriptions	\$ 1,500.00	-\$ 148.88	-\$ 340.00	-\$ 340.11
10-1-0122-6807	Ladies Auxiliary	\$ 1,000.00	-\$ 180.00	-\$ 345.00	-\$ 375.24
10-1-0122-6809	Childrens Party/Events	\$ 2,800.00	\$ -	-\$ 2,284.70	-\$ 241.60
10-1-0122-6811	Christmas/Awards/Banquet	\$ 12,000.00	-\$ 100.00	-\$ 9,360.64	\$ -
10-1-0122-5407	Billing Services Haz-Mat	\$ 2,200.00	-\$ 110.40	-\$ 214.54	-\$ 464.52

Q4		Remaining
	TOTALS	
-\$ 161,821.20	\$ 51,756.17	4%
-\$ 51,374.39	\$ 5,175.16	3%
-\$ 26,902.64	\$ 6,827.22	6%
-\$ 550.00	\$ 158.00	16%
\$ -	\$ 1,000.00	19%
-\$ 6,340.30	\$ 4,160.57	15%
-\$ 7,954.62	\$ 10,222.86	25%
-\$ 6,250.62	\$ 9,642.34	30%
\$ -	\$ 220.00	6%
\$ -	\$ 113.42	6%
-\$ 250.00	\$ 65.78	6%
\$ -	\$ 1,121.60	5%
-\$ 340.00	\$ 150.00	10%
-\$ 290.73	-\$ 50.00	-1%
-\$ 8,190.43	-\$ 6,991.09	-20%
-\$ 464.70	\$ 83.71	5%
-\$ 440.72	\$ 468.62	21%
-\$ 240.47	\$ 754.51	34%
-\$ 1,139.60	\$ 230.33	2%
-\$ 7,950.70	\$ 2,087.29	4%
-\$ 1,740.70	\$ 699.45	14%
-\$ 580.14	\$ 268.40	11%
-\$ 1,120.50	\$ 692.27	6%
-\$ 120.00	-\$ 1,300.00	-87%
-\$ 340.00	\$ 180.00	12%
-\$ 6,730.79	\$ 1,655.11	7%
-\$ 840.32	\$ 24.20	1%
-\$ 721.45	\$ 717.07	16%

-\$ 1,950.42	\$ 799.58	2%
\$ -	\$ 1,147.00	10%
-\$ 470.85	\$ 279.75	7%
-\$ 6,763.50	\$ 3,852.10	4%
-\$ 103.52	\$ 130.00	4%
-\$ 480.74	\$ 243.09	5%
-\$ 7,180.33	\$ 4,570.23	15%
-\$ 1,740.62	\$ 858.85	17%
\$ -	\$ -	0%
\$ -	-\$ 5,745.00	-4%
-\$ 6,480.00	\$ 420.00	5%
-\$ 480.00	\$ 137.40	7%
-\$ 611.70	\$ 275.85	11%
-\$ 450.40	\$ 197.17	8%
-\$ 1,058.72	\$ 489.52	8%
-\$ 1,100.62	\$ 384.33	5%
\$ -	\$ 4.89	0%
\$ -	\$ -	0%
\$ -	\$ 1,636.40	3%
-\$ 560.29	\$ 219.49	9%
-\$ 354.17	\$ 316.84	21%
-\$ 768.60	-\$ 668.84	-67%
\$ -	\$ 273.70	10%
\$ -	\$ 2,539.36	21%
-\$ 392.90	\$ 1,017.64	46%

Agenda Item A

To: Mayor and Town Council
From: Director of Municipal Services
Date: July 13, 2026
Re: Municipal Services Projects

Milling and repaving project is currently complete other than the repainting of the traffic lines on the new surface.

Several utility projects are under construction and will be for the next thirty days:

- Northeast Waterline- Thompson Street/Alpine Lane to North Mecklenburg Avenue, all of the 13,700 feet of 12" waterline has been installed. Waterline has been put into service. The contractor will continue clean up of the jobsite and complete punch list items for the month of July.
- Raleigh Avenue sewer extension- Coastal Utilities, Inc. completed sewer line installation, sidewalk repair and reseeding. Project is in the final stages of completion.
- Howerton/Sycamore Neighborhood project- 6" waterline is installed and customers are connected to the new line, more waterline is yet to be installed. Construction on the sewer upgrades is now complete on the main line, with some services yet to be installed. The new sewer lift station has been inspected and is in service. Completion should occur in August.
- High Street between Raleigh and Sunset, a new 6" waterline is installed. New water services will be installed by the town crews to move the project to completion.
- The water distribution station project has the internet connection completed, awaiting the supplier to schedule the start up.
- Parker Park sewer pump station and force main replacement project- this project began during the month of June and will extend from Plank Road and Raleigh Avenue to the area below the softball fields. Clearing of the right of way for the force main and new sewer lift station has occurred so far.
- Rt 58 Bypass water and sewer extension- Project timeline: Bid in May, award contract at the June Council meeting. Clearing of right of way will start July 20, 2026 and pipe installation should be completed by Summer of 2027.

Continuing to acquire easements for projects:

- Alpine Thompson waterline project- properties where easements could not be obtained have transitioned to the Court system.
- Plank Road sewer extension- easement deeds have been prepared by the attorney and are being sent out for negotiations by Town with the landowners.
- Dockery Creek Sewer line project- easements deeds have been prepared by the attorney and have been sent out to the landowners.
- Rt 58 Bypass water and sewer extension- Town is seeking owners agreements for the easements.

This item is for Council information only. No action is required.

Agenda Item A

To: Mayor and Town Council
From: Parks/Facilities
Date: July 13, 2026
Re: Monthly Update

- VSC has lowered and adjusted several sprinkler heads throughout Town Hall so the ceiling installation can move forward. Once construction is complete, they'll return to install and activate our 24-hour fire monitoring system, which is the same monitoring system used in our other Town facilities.
- Southern Air has completed the design for the fresh air ventilation system, and the plans have been sent to our engineers for review so they can be incorporated into the Town Hall drawings. We're still waiting on a confirmed start date for that work.
- VC3 is scheduled to begin work at Town Hall on July 20. Howerton has indicated the building will be far enough along for the A/V installation in Council Chambers to move forward.
- We held our second Town Hall renovation progress meeting on July 6. Painting is nearly complete, and flooring installation is the next major step. There are a few items awaiting architect approval, which may impact the schedule slightly, but overall the project continues to move along well. I've attached a few updated photos of the renovation.
- The streetlights at Parker Park have been repaired. The project required new underground wiring after crews discovered a damaged line. Our Facilities team worked alongside the contractor to help complete the repairs, which saved both time and resources.
- Our Facilities team has also been busy with several maintenance and improvement projects across Town, including replacing electrical receptacles, changing timers, and completing electrical repairs throughout Parker Park and other Town facilities.
- I'd also like to recognize our Parks crew for their outstanding work over the past few weeks. Between hosting the Dixie Boys State Tournament and Sparks in the Park on back-to-back weekends, they worked tirelessly to prepare, support, and clean up after two major community events. Their hard work helped make both events a success, and we truly appreciate everything they do.

This item is for Council information only. No action is required.

South Hill Facilities Reservation Record 2026

<u>DATE</u>	<u>GROUP</u>	<u>PURPOSE</u>	<u>ATTENDANCE</u>	<u>TIME</u>	<u>VENUE</u>
7/10/2026	MECKLENBURG COMMUNITY BAPTIST CHURCH	VBS & FELLOWSHIP	15-30	9AM-3PM	CENTENNIAL PAVILION
7/16/2026	LOCAL FOOD TRUCK VENDORS	FOOD TRUCK RODEO AFTER HOURS		5PM-9PM	CENTENNIAL PAVILION
7/17/2026	KELVIN JORDAN	FAMILY REUNION	125	ALL DAY	CENTENNIAL PAVILION
7/18/2026	MECKLENBURG COMMUNITY BAPTIST CHURCH	VBS & FELLOWSHIP	15-30	9AM-3PM	CENTENNIAL PAVILION
7/18/2026	FARMER'S MARKET	CHRISTMAS IN JULY			SOUTH HILL EXCHANGE BUILDING
7/19/2026	ZA'YRENEE MOORE	GENDER REVEAL	80	3:30PM	CENTENNIAL PAVILION
7/25/2026	VONCEA HOWERTON	FAMILY REUNION	80	ALL DAY	CENTENNIAL PAVILION
8/1/2026	TIFFANY CROWDER	BIRTHDAY PARTY	30	2PM-4PM	CENTENNIAL PAVILION
8/7/2026	KEVIN LOCKHART	BIRTHDAY FOR WIFE	OPEN INVITE	5PM-9PM	CENTENNIAL AMPHITHEATER
8/8/2026	PEGGY ROBINSON	FAMILY REUNION	50	ALL DAY	CENTENNIAL PAVILION
8/15/2026	KATIE BEST	BIRTHDAY PARTY	25	2PM-4PM	CENTENNIAL PAVILION
8/16/2026	HELEN HARDY (STURDIVANT-LAMBERT-SMITH FAMILY)	FAMILY REUNION	60	10AM-6PM	CENTENNIAL PAVILION
8/22/2026	ANTRINA JIGGETTS, ELAINE COOKE	FAMILY REUNION	75	ALL DAY	CENTENNIAL PAVILION
8/29/2026	SOUTHSIDE YOUTH DEV CORP	YOUTH RALLY	300 OR MORE	10AM-4PM	CENTENNIAL PAVILION & AMPHITHEATER
9/5/2026	IDA FOUNTAIN & RASELA ZIPPARO	FREEMAN FAMILY REUNION	125	ALL DAY	CENTENNIAL PAVILION
9/11/2026	TOWN OF SOUTH HILL/SOUTH HILL REVITALIZATION	2ND ANNUAL BACK TO SCHOOL BASH+MOVIE NIGHT	150	ALL DAY	CENTENNIAL PAVILION & AMPHITHEATER
9/12/2026	WHITTLE GROVE BAPTIST CHURCH	CHURCH OUTING	75	ALL DAY	CENTENNIAL PAVILION
9/13/2026	BETTY TESTERMAN	CARTER FAMILY REUNION	60	10AM-7PM	CENTENNIAL PAVILION
9/19/2026	CLEMENTS-HARPER,EARLSHEREE	BIRTHDAY PARTY	30	ALL DAY	CENTENNIAL PAVILION
9/17-9/20/2026	SOUTH HILL VOLUNTEER FIRE DEPT.	REGIONAL FIRE SCHOOL, DINNER, AWARDS	250	ALL DAY	SOUTH HILL EXCHANGE
9/18/2026	LAKE COUNTRY AREA AGENCY ON AGING	SENIOR PICNIC	80	ALL DAY	CENTENNIAL PAVILION
10/1-2/2026	SOUTH SIDE QUAIL EXCHANGE	BANQUET			SOUTH HILL EXCHANGE
10/3/2026	WILSON REUNION (PAM REESE)	WILSON REUNION	50	11:00AM - UNTIL	CENTENNIAL PAVILION
10/4/2026	TONYA WALKER	PARK VIEW ALUMNI WORSHIP EVENT	75	10AM-2PM	CENTENNIAL PAVILION
10/10/2026	TONYA HARGROVE	WEDDING	130	9AM-9PM	CENTENNIAL PAVILION & AMPHITHEATER
10/16/2026	TOWN OF SOUTH HILL/SOUTH HILL REVITALIZATION	2ND ANNUAL AUTUMN JUBILEE	150	ALL DAY	CENTENNIAL PAVILION & AMPHITHEATER
10/17/2026	TOWN OF SOUTH HILL/SOUTH HILL REVITALIZATION	2ND ANNUAL AUTUMN JUBILEE	150	ALL DAY	CENTENNIAL PAVILION & AMPHITHEATER
10/24/2026	DANCE IT OUT	CHILDREN'S ART FESTIVAL	75	ALL DAY	CENTENNIAL PAVILION
10/27/2026	SOUTH HILL CHAMBER OF COMMERCE	CANDY CRUISE - BACK UP IF IT RAINS		ALL DAY	SOUTH HILL EXCHANGE
11/4/2026	SOUTH HILL CHAMBER OF COMMERCE	SEAFOOD FESTIVAL			SOUTH HILL EXCHANGE
11/18-11/20/2026	FRIENDS OF THE LIBRARY	HOLIDAY BAZAAR SETUP		ALL DAY	SOUTH HILL EXCHANGE
11/21/2026	FRIENDS OF THE LIBRARY	HOLIDAY BAZAAR	1,000	ALL DAY	SOUTH HILL EXCHANGE
12/4/2026	TOWN OF SOUTH HILL	HOMETOWN CHRISTMAS	500+	ALL DAY	CENTENNIAL PAVILION & AMPHITHEATER
12/5/2026	TOWN OF SOUTH HILL	HOMETOWN CHRISTMAS	500+	ALL DAY	CENTENNIAL PAVILION & AMPHITHEATER

PERMIT AND INSPECTION REPORT FOR : June 2026

	INSPECTIONS	PERMITS	FEES
BUILDING	73	13	\$9,195.15
MECHANICAL	9	7	\$571.20
PLUMBING	12	3	\$51.00
ELECTRICAL	19	8	\$400.70
FIRE PROT	1	2	\$10,587.09
SIGN	2	1	\$132.60
LAND DIST	1	2	\$51.00
TOTALS	117	36	\$20,988.74

RECAP OF EXEMPT PERMITS:

TYPE OF PERMIT	\$ THIS MONTH	\$ YTD
UEZ	\$0.00	\$0.00
REHAB	\$0.00	\$554.91
GENERAL	\$8,125.01	\$13,310.51
WORK VALUE	\$7,029,327.43	\$76,225,513.36

FYTD	Fees	\$866,538.26	Work Value	\$182,078,648.52
-------------	-------------	---------------------	-------------------	-------------------------

NEW BUSINESSES IN TOWN OF SOUTH HILL

6/1/2026 –6/30/2026

T.T. – 935 W Atlantic St. – Flea Market Vendor

Rebuilding Transformation Center – 1163 E Atlantic St. – Mental Health Agency

Evie Closet – 935 W Atlantic St. – Flea Market Vendor

July 6, 2026
08:41 AM

TOWN OF SOUTH HILL
Permit Activity Report by Application Id

Page No: 1

Range: First to Last			Range of Building Codes: First to Last				
Activity Date Range: 06/01/26 to 06/30/26			Activity Type Range: First to Last				
Application Id	Insrt/Dc-Blk/Lot	Inspector	Property Location	Owner Name	Phone	Permit No	
Building Code	Activity Type		Date Start Time End Time	Actual Time Status			
5129 BUILDING	078A17-A-158 FINAL INSPECTIO		212 NORTH MECKLENBURG AVENU 06/22/26	CROWDER CHARLES H JR TRUST & CROWDE OPEN		21-00297	
5290 ELECTRICAL	078A17-A-158 FINAL INSPECTIO		212 NORTH MECKLENBURG AVENU 06/22/26	CROWDER CHARLES H JR TRUST & CROWDE PASS		22-00141	
5365 BUILDING	078A08-07-002 FRAMING INS		210 TUNSTALL DR 06/04/26	MICROSOFT CORPORATION PASS		22-00215	
BUILDING	ELE ROUGH IN		06/04/26	PASS			
BUILDING	FRAMING INS		06/04/26	PASS			
BUILDING	ELE ROUGH IN		06/04/26	PASS			
BUILDING	FRAMING INS		06/05/26	PASS			
BUILDING	ELE ROUGH IN		06/05/26	PASS			
BUILDING	PLB ROUGH IN		06/10/26	PASS			
BUILDING	FRAMING INS		06/11/26	PASS			
BUILDING	ELE ROUGH IN		06/11/26	PASS			
BUILDING	FRAMING INS		06/23/26	PASS			
BUILDING	ELE ROUGH IN		06/23/26	PASS			
BUILDING	FRAMING INS		06/25/26	PASS			
BUILDING	ELE ROUGH IN		06/25/26	PASS			
BUILDING	FIRE SPINKLER		06/30/26	PASS			
5638 PLUMBING	078A17-A-158 FINAL INSPECTIO		212 NORTH MECKLENBURG AVENU 06/22/26	CROWDER CHARLES H JR TRUST & CROWDE PASS		23-00155	
5752 BUILDING	078A17-A-158 TEMPORARY CO		212 NORTH MECKLENBURG AVENU 06/22/26	CROWDER CHARLES H JR TRUST & CROWDE PASS		23-00269	
5864 BUILDING	078A16-01-028 FINAL INSPECTIO		223C & D SMITH STREET 06/10/26	FIRST CLASS PROPERTIES LLC PASS		24-00035	
5865 PLUMBING	078A16-01-028 FINAL INSPECTIO		223C & D SMITH STREET 06/10/26	FIRST CLASS PROPERTIES LLC PASS		24-00036	
5866 MECHANICAL	078A16-01-028 FINAL INSPECTIO		223C & D SMITH STREET 06/10/26	FIRST CLASS PROPERTIES LLC PASS		24-00037	

Application Id Building Code	Insrt/Dc-Blk/Lot Activity Type	Inspector	Property Location Date	Start Time	End Time	Owner Name Actual Time	Status	Phone	Permit No
5867 ELECTRICAL	078A16-01-028 FINAL INSPECTIO		223C & D SMITH STREET 06/10/26			FIRST CLASS PROPERTIES LLC PASS			24-00038
5922 BUILDING	097000-13-001 FRAMING INS		260 BUTTS STREET 06/04/26			MICROSOFT CORPORATION PASS			24-00091
BUILDING	FRAMING INS		06/04/26			PASS			
BUILDING	ELE ROUGH IN		06/04/26			PASS			
BUILDING	PLB ROUGH IN		06/15/26			PASS			
BUILDING	PLB ROUGH IN		06/17/26			PASS			
BUILDING	ELE ROUGH IN		06/18/26			PASS			
BUILDING	PLB ROUGH IN		06/29/26			PASS			
BUILDING	PLB ROUGH IN		06/30/26			PASS			
6300 LAND DISTURB	078A24-A-001A FINAL INSPECTIO		1431 COUNTRY LANE 06/11/26			58 SOUTH HILL LLC PASS			25-00102
6318 BUILDING	078A08-07-002 FRAMING INS		210 TUNSTALL ROAD 06/03/26			MICROSOFT CORPORATION PASS			25-00119
BUILDING	ELE ROUGH IN		06/03/26			PASS			
BUILDING	PLB ROUGH IN		06/03/26			PASS			
BUILDING	PLB ROUGH IN		06/04/26			PASS			
BUILDING	FRAMING INS		06/08/26			PASS			
BUILDING	FRAMING INS		06/15/26			PASS			
BUILDING	ELE ROUGH IN		06/15/26			PASS			
BUILDING	FIRE SPINKLER		06/17/26			PASS			
BUILDING	FRAMING INS		06/17/26			PASS			
BUILDING	ELE ROUGH IN		06/17/26			PASS			
BUILDING	FRAMING INS		06/30/26			PASS			
BUILDING	ELE ROUGH IN		06/30/26			PASS			
BUILDING	FRAMING INS		06/30/26			PASS			
BUILDING	ELE ROUGH IN		06/30/26			PASS			
6353 SIGN	078A24-A-001A FINAL INSPECTIO		1431 COUNTRY LANE 06/11/26			58 SOUTH HILL LLC PASS			25-00154
SIGN	FOOTING INS		06/15/26			PASS			
6381 BUILDING	078A08-06-A1 FINAL INSPECTIO		204 TUNSTALL ROAD 06/02/26			TOWN OF SOUTH HILL PASS			25-00184

Application Id Building Code	Insrt/Dc-Blk/Lot Activity Type	Inspector	Property Location Date	Start Time	End Time	Owner Name Actual Time	Status	Phone	Permit No
6484 BUILDING BUILDING	078A24-A-001A FIRE ALARM TEST FINAL INSPECTIO		1431 COUNTRY LANE 06/05/26 06/11/26			58 SOUTH HILL LLC PASS PASS			25-00284
6491 BUILDING BUILDING	078A11-26-003 FOUNDATION INS VENEER		443 RALEIGH AVE 06/08/26 06/26/26			ROCK RIVER INC PASS PASS			25-00291
6493 ELECTRICAL	078A24-A-001A FINAL INSPECTIO		1431 COUNTRY LANE 06/11/26			58 SOUTH HILL LLC PASS			25-00293
6494 BUILDING	078A24-A-001A FINAL INSPECTIO		1431 COUNTRY LANE 06/11/26			58 SOUTH HILL LLC PASS			25-00294
6499 BUILDING	078A24-A-001A FINAL INSPECTIO		1431 COUNTRY LANE 06/03/26			58 SOUTH HILL LLC PASS			25-00299
6507 BUILDING BUILDING	078A12-A-131 FOOTING INS SLAB INS		306 WEST HIGH STREET 06/30/26 06/30/26			KIDD STACEY M PASS PASS			25-00307
6510 ELECTRICAL	078A24-A-001A FINAL INSPECTIO		1431 COUNTRY LANE 06/04/26			58 SOUTH HILL LLC PASS			25-00310
6512 BUILDING	078A13-13-C SLAB INS		141 REED CIRCLE 06/26/26			SUPERIOR INVESTMENTS INC PASS			25-00313
6513 BUILDING BUILDING	078A13-13-C INSULATION INS SLAB INS		143 REED CIRCLE 06/05/26 06/26/26			SUPERIOR INVESTMENTS INC PASS PASS			25-00312
6515 BUILDING BUILDING	078A13-13-C FRAMING INS INSULATION INS		147 REED CIRCLE 06/11/26 06/26/26			SUPERIOR INVESTMENTS INC PASS PASS			25-00315
6547 PLUMBING	078A13-13-C PLB ROUGH IN		141 REED CIRCLE 06/02/26			SUPERIOR INVESTMENTS INC PASS			26-00010

Application Id Building Code	Insrt/Dc-Blk/Lot Activity Type	Inspector	Property Location Date	Start Time	End Time	Owner Name Actual Time	Status	Phone	Permit No
6550 PLUMBING	078A13-13-C PLB ROUGH IN		147 REED CIRCLE 06/10/26			SUPERIOR INVESTMENTS INC	PASS		26-00013
6586 ELECTRICAL	078A23-A-001 FINAL INSPECTIO		HOWERTON ST 06/08/26			TOWN OF SOUTH HILL	PASS		26-00049
6589 BUILDING	078A18-18-B FINAL INSPECTIO		830 EAST ATLANTIC STREET 06/26/26			PARK HILL PLAZA SHOPPING CENTER LLC	PASS		26-00052
6599 FIRE	078A24-A-001A FINAL INSPECTIO		1431 COUNTRY LANE 06/11/26			58 SOUTH HILL LLC	PASS		26-00061
6604 ELECTRICAL	078A13-13-A-019 FINAL INSPECTIO		140 GLENWOOD CIRCLE 06/10/26			SHOMO SUSAN L	PASS		26-00066
6624 PLUMBING	078A06-13-002 PLB ROUGH IN		986 RALEIGH AVE 06/03/26			BROWN DAVID H & BROWN WANDA M	PASS		26-00086
6626 BUILDING	078A18-11-004 FINAL INSPECTIO		412 EAST ATLANTIC STREET 06/10/26			KHJ HOLDING LLC	PASS		26-00088
6634 ELECTRICAL	078A08-02-B ELE ROUGH IN		1755 N MECKLENBURG AVE 06/05/26			COMMUNITY MEMORIAL HEALTHCENTER	PASS		26-00096
6635 BUILDING	078A24-A-001A FINAL INSPECTIO		1431 COUNTRY LANE 06/11/26			58 SOUTH HILL LLC	PASS		26-00097
6644 BUILDING	078A16-10-001 FINAL INSPECTIO		808 RIDGEWOOD AVENUE 06/01/26			TIMMONS RENAY	PASS		26-00106
6645 ELECTRICAL	078A16-10-001 FINAL INSPECTIO		808 RIDGEWOOD AVENUE 06/01/26			TIMMONS RENAY	PASS		26-00107
6647 MECHANICAL	078A08-A-007 FINAL INSPECTIO		1877 NORTH MECKLENBURG AVENU 06/25/26			VQC INC	PASS		26-00109
6657 MECHANICAL	078A13-13-C MECH ROUGH IN		147 REED CIRCLE 06/22/26			SUPERIOR INVESTMENTS INC	PASS		26-00119

Application Id Building Code	Insrt/Dc-Blk/Lot Activity Type	Inspector	Property Location Date	Start Time	End Time	Owner Name Actual Time	Status	Phone	Permit No
6658 ELECTRICAL	078A13-13-C ELE-METER BASE		141 REED CIRCLE 06/18/26			SUPERIOR INVESTMENTS INC	PASS		26-00120
6659 ELECTRICAL	078A13-13-C ELE-METER BASE		143 REED CIRCLE 06/10/26			SUPERIOR INVESTMENTS INC	PASS		26-00121
6660 ELECTRICAL	078A13-13-C ELE-METER BASE		145 REED CIRCLE 06/18/26			SUPERIOR INVESTMENTS INC	PASS		26-00122
6661 ELECTRICAL	078A13-13-C ELE ROUGH IN		147 REED CIRCLE 06/10/26			SUPERIOR INVESTMENTS INC	PASS		26-00123
6662 BUILDING	078A17-23-C-007 FINAL INSPECTIO		1005 GOODES FERRY ROAD 06/18/26			SMILEY JAMES W II	PASS		26-00124
6663 PLUMBING	078A17-23-C-007 FINAL INSPECTIO		1005 GOODES FERRY ROAD 06/18/26			SMILEY JAMES W II	PASS		26-00125
6664 ELECTRICAL	078A17-23-C-007 FINAL INSPECTIO		1005 GOODES FERRY ROAD 06/18/26			SMILEY JAMES W II	PASS		26-00126
6665 BUILDING	078A12-44-002 FINAL INSPECTIO		406 CHAPTICO ROAD 06/10/26			JACQUELIN ROGER A & JUDITH A	PASS	(434)447-8216	26-00127
6667 BUILDING BUILDING BUILDING	078A11-26-002 FOUNDATION INS VENEER FRAMING INS		439 RALEIGH AVE 06/10/26 06/26/26 06/30/26			ROCK RIVER INC	PASS PASS PASS		26-00129
6668 BUILDING BUILDING BUILDING	078A11-26-001 FOUNDATION INS FRAMING INS INSULATION INS		435 RALEIGH AVE 06/15/26 06/26/26 06/30/26			ROCK RIVER INC	PASS PASS PASS		26-00130
6674 ELECTRICAL	078A17-A-175 ELE ROUGH IN		211 SOUTH MECKLENBURG AVENU 06/08/26			TOWN OF SOUTH HILL	PASS		26-00136
6675 MECHANICAL	078A24-A-001A MECH ROUGH IN		1431 COUNTRY LANE 06/01/26			58 SOUTH HILL LLC	PASS		26-00137

Application Id Building Code	Insrt/Dc-Blk/Lot Activity Type	Inspector	Property Location Date	Start Time	End Time	Owner Name Actual Time	Status	Phone	Permit No
MECHANICAL	FINAL INSPECTIO		06/11/26				PASS		
6676 PLUMBING	078A18-11-001 PLB ROUGH IN		422 EAST ATLANTIC STREET 06/05/26			KHJ HOLDINGS, LLC PASS			26-00138
6677 BUILDING BUILDING BUILDING BUILDING	078A20-01-008 FRAMING INS ELE ROUGH IN FRAMING INS ELE ROUGH IN		1556 MONTGOMERY STREET 06/09/26 06/09/26 06/18/26 06/18/26			SHALAG US INC PASS PASS PASS PASS			26-00139
6679 BUILDING	078A12-45-004 FINAL INSPECTIO		316 CHAPTICO ROAD 06/02/26			FARRAR MARY ELIZABETH PASS			26-00141
6689 PLUMBING	078A12-A-162 FINAL INSPECTIO		301 NORTH MECKLENBURG AVENU 06/05/26			ZORBAS JANA M PASS			26-00151
6692 ELECTRICAL	078A18-23-B-015 ELE ROUGH IN		820 HOLMES STREET 06/18/26			HANEL JOSEPH J & HANEL STACEY A PASS			26-00154
6693 PLUMBING	078A17-A-175 PLB ROUGH IN		211 SOUTH MECKLENBURG AVENU 06/08/26			TOWN OF SOUTH HILL PASS			26-00155
6694 ELECTRICAL	078A17-A-066 FINAL INSPECTIO		231 WEST DANVILLE ST/UNIT B 06/05/26			TINY & FRINY L L C PASS			26-00156
6695 MECHANICAL	078A13-13-A-019 FINAL INSPECTIO		140 GLENWOOD CIRCLE 06/10/26			SHOMO SUSAN L PASS			26-00157
6697 MECHANICAL	078A11-26-001 MECH ROUGH IN		435 RALEIGH AVE 06/26/26			ROCK RIVER INC PASS			26-00159
6698 MECHANICAL	078A11-26-002 MECH ROUGH IN		439 RALEIGH AVE 06/30/26			ROCK RIVER INC PASS			26-00160
6700 ELECTRICAL ELECTRICAL	078A11-26-001 ELE ROUGH IN ELE-METER BASE		435 RALEIGH AVE 06/26/26 06/30/26			ROCK RIVER INC PASS PASS			26-00162

Application Id Building Code	Insrt/Dc-Blk/Lot Activity Type	Inspector	Property Location Date	Start Time	End Time	Owner Name Actual Time	Status	Phone	Permit No
6701 ELECTRICAL	078A11-26-002 ELE ROUGH IN		439 RALEIGH AVE 06/30/26			ROCK RIVER INC	PASS		26-00163
6703 MECHANICAL	078A18-18-A FINAL INSPECTIO		912 EAST ATLANTIC STREET 06/18/26			PARK HILL PLAZA SHOPPING CENTER LLC	OPEN		26-00165
6704 BUILDING BUILDING	078A12-15-001 FOOTING INS FINAL INSPECTIO		406 NORTH THOMAS STREET 06/22/26 06/29/26			WAGSTAFF KIMBERLEY	PASS PASS		26-00166
6709 PLUMBING	078A11-26-001 PLB ROUGH IN		435 RALEIGH AVE 06/26/26			ROCK RIVER INC	PASS		26-00171
6710 PLUMBING	078A11-26-002 PLB ROUGH IN		439 RALEIGH AVE 06/30/26			ROCK RIVER INC	PASS		26-00172
6713 PLUMBING	078A17-47-A FINAL INSPECTIO		213 FRANKLIN STREET 06/26/26			WELLS TINA H	PASS		26-00175
6714 BUILDING	096000-23-001 FOOTING INS		2236 PLANK RD 06/26/26			MODULAR HOLMES, LLC	PASS		26-00176

July 6, 2026
08:41 AM

TOWN OF SOUTH HILL
Permit Activity Report by Application Id

Page No: 8

Application Id	Insrt/Dc-Blk/Lot	Inspector	Property Location		Owner Name		Phone	Permit No
Building Code	Activity Type		Date	Start Time	End Time	Actual Time	Status	

Activity Type Totals:

ELE ROUGH IN:	21	ELE-METER BASE:	4	FINAL INSPECTIO:	36	FIRE ALARM TEST:	1	FIRE SPINKLER:	2
FOOTING INS:	4	FOUNDATION INS:	3	FRAMING INS:	19	INSULATION INS:	3	MECH ROUGH IN:	4
PLB ROUGH IN:	14	SLAB INS:	3	TEMPORARY CO:	1	VENEER:	2		

Building Code Totals:

BUILDING:	73	ELECTRICAL:	19	FIRE:	1	LAND DISTURB:	1	MECHANICAL:	9
PLUMBING:	12	SIGN:	2						

Total Activities: 117 Total Permits: 68

Inspector Totals:

None: 117

July 6, 2026
08:17 AM

TOWN OF SOUTH HILL
Permit Fee Report by Permit No

Page No: 1

Range: First to Last Issue Date Range: 06/01/26 to 06/30/26

**Indicates payment is in batch

Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume		BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type	Use Type	Additional Cost		FIRE	LAND DISTURB	MECHANICAL
Description of Work							PLUMBING	SIGN	
26-00143	06/01/26	078A17-42-005-011	123 EAST MAIN STREET	6,800.00	0	PAID:	0.00	0.00	34.68
06/01/26	SBC OF VIRGINIA FOUNDATION INC		HVAC SYSTEM	UNKNOWN		0.00	0.00	0.00	34.68
Install 2 1/2 ton gas furnace with a/c							0.00	0.00	
26-00144	06/02/26	078A17-42-006-A	107 BROOK AVENUE	274,420.00	0	PAID:	1,419.94	0.00	1,419.94
06/01/26	HART HOLDINGS, LLC					0.00	0.00	0.00	0.00
Remodel dentist office							0.00	0.00	
26-00145	06/04/26	078A08-07-002	210 TUNSTALL ROAD	1,028,000.00	0	PAID:	0.00	0.00	5,242.80
06/01/26	MICROSOFT CORPORATION		FIRE SPRINKLER	UNKNOWN		0.00	5,242.80	0.00	0.00
Install 1892 fire sprinklers supplied 3 preaction risers & 1 wet riser for Microsoft Data Center AVC-43							0.00	0.00	
26-00146	06/04/26	078A08-07-002	210 TUNSTALL ROAD	1,047,900.00	0	PAID:	0.00	0.00	5,344.29
06/01/26	MICROSOFT CORPORATION		FIRE SPRINKLER			0.00	5,344.29	0.00	0.00
Installation of 1827 fire sprinklers supplied by 3 preaction risers & 1 wetriser for microsoft data center at AVC-01							0.00	0.00	
26-00147	06/03/26	078A25-05-A1	315 FURR STREET	8,000.00	0	PAID:	0.00	0.00	132.60
06/02/26	WAL-MART REAL ESTATE BUSINESS TRUST		SIGN INSTALL	M		0.00	0.00	0.00	0.00
Install new signs at Walmart							0.00	132.60	
26-00148	06/03/26	078A18-A-048	931 EAST NORTHINGTON STREET	50.00	0	PAID:	30.60	0.00	30.60
06/02/26	WRIGHT WILLIAM B		POOL			0.00	0.00	0.00	0.00
Install 16 x 48 above ground pool							0.00	0.00	
26-00149	06/03/26	078A06-08-F-025	305 BETHANY DRIVE	11,168.00	0	PAID:	0.00	56.96	56.96
06/02/26	CREEDLE STEVEN HART & CREEDLE SUSAN		GENERATOR	R-5		0.00	0.00	0.00	0.00
Installation 26kw generator with 400a SRAT				Res; 1 & 2 Family			0.00	0.00	
26-00151	06/03/26	078A12-A-162	301 NORTH MECKLENBURG AVENUE	3,000.00	0	PAID:	0.00	0.00	25.50
06/03/26	ZORBAS JANA M		WATSEW LATERALS	R-5		0.00	0.00	0.00	0.00
Replacing sewer from house to street				Res; 1 & 2 Family			25.50	0.00	
26-00152	06/23/26	078A18-03-D-A	620 W NORTHINGTON ST	175,000.00	0	PAID:	161.57	0.00	161.57
06/04/26	LIN MARK HENSHAW ENTERPRISES INC		NEW RESIDENTIAL	R-5		0.00	0.00	0.00	0.00
Construtct a 3 bedroom/2 full bath hous				Res; 1 & 2 Family			0.00	0.00	

July 6, 2026
08:17 AM

TOWN OF SOUTH HILL
Permit Fee Report by Permit No

Page No: 2

Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume		BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type	Use Type		Additional Cost	FIRE	LAND DISTURB	MECHANICAL
Description of Work							PLUMBING	SIGN	
26-00153	06/23/26	078A18-03-D-B	614 WEST NORTHINGTON ST	175,000.00	0	PAID:	181.15	0.00	181.15
06/04/26	LIN MARK HENSHAW ENTERPRISES INC		NEW RESIDENTIAL R-5	Res; 1 & 2 Family		0.00	0.00	0.00	0.00
Construct a 3 bed/3 full bath house							0.00	0.00	
26-00154	06/04/26	078A18-23-B-015	820 HOLMES STREET	500.00	0	PAID:	0.00	25.50	25.50
06/04/26	HANEL JOSEPH J & HANEL STACEY A		WIRING	U	Util & Misc; Acc & Misc Buildi	0.00	0.00	0.00	0.00
Run electrical to garage							0.00	0.00	
26-00155	06/05/26	078A17-A-175	211 SOUTH MECKLENBURG AVENU	8,800.00	0	WAIVED:	0.00	0.00	44.88
06/05/26	TOWN OF SOUTH HILL		PLUMBING REMOD B	Business		0.00	0.00	0.00	0.00
Plumbing for Town Hall remodel							44.88	0.00	
26-00156	06/05/26	078A17-A-066	231 WEST DANVILLE ST/UNIT B	0.00	0	PAID:	0.00	25.50	25.50
06/05/26	TINY & FRINY L L C		RECONNECTION IN			0.00	0.00	0.00	0.00
Visual inspection for reconnection							0.00	0.00	
26-00157	06/10/26	078A13-13-A-019	140 GLENWOOD CIRCLE	1,000.00	0	PAID:	0.00	0.00	25.50
06/09/26	SHOMO SUSAN L		GAS LINE	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	25.50
Ran gasline for generator							0.00	0.00	
26-00158	06/10/26	078A12-A-089	201 NORTH THOMAS STREET	15,000.00	0	PAID:	0.00	0.00	76.50
06/10/26	WILKINSON WILLIAM LEON TRUST		GAS PACK	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	76.50
Installing navian combi boiler & repladuct work for a/c							0.00	0.00	
26-00159	06/26/26	078A11-26-001	435 RALEIGH AVE	9,000.00	0	PAID:	0.00	0.00	103.02
06/12/26	ROCK RIVER INC		HVAC SYSTEM	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	103.02
HVAC for new house							0.00	0.00	
26-00160	06/26/26	078A11-26-002	439 RALEIGH AVE	8,000.00	0	PAID:	0.00	0.00	78.54
06/12/26	ROCK RIVER INC		HVAC SYSTEM	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	78.54
HVAC for new home							0.00	0.00	
26-00162	06/18/26	078A11-26-001	435 RALEIGH AVE	8,000.00	0	PAID:	0.00	80.58	80.58
06/15/26	ROCK RIVER INC		WIRING			0.00	0.00	0.00	0.00
Electrical for new house							0.00	0.00	
26-00163	06/18/26	078A11-26-002	439 RALEIGH AVE	8,000.00	0	PAID:	0.00	80.58	80.58

Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume	BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type	Use Type	Additional Cost	FIRE	LAND DISTURB	MECHANICAL
Description of Work						PLUMBING	SIGN	
06/15/26	ROCK RIVER INC		WIRING	R-5	Res; 1 & 2 Family	0.00	0.00	0.00
Electrical for new house						0.00	0.00	0.00
26-00164	06/18/26	078A11-26-003	443 RALEIGH AVE		8,000.00	0	PAID:	0.00
06/16/26	ROCK RIVER INC		WIRING	R-5	Res; 1 & 2 Family	0.00	0.00	80.58
Electrical for new house						0.00	0.00	0.00
26-00165	06/16/26	078A18-18-A	912 EAST ATLANTIC STREET		23,000.00	0	PAID:	0.00
06/16/26	PARK HILL PLAZA SHOPPING CENTER LLC		HVAC SYSTEM			0.00	0.00	0.00
Replacement of 1 RTU that serves frontof store						0.00	0.00	168.30
26-00166	06/18/26	078A12-15-001	406 NORTH THOMAS STREET		834.89	0	PAID:	30.60
06/17/26	WAGSTAFF KIMBERLEY		RAMP	R-5	Res; 1 & 2 Family	0.00	0.00	0.00
Construct a ramp						0.00	0.00	0.00
26-00167	06/18/26	078A06-14-006-003	816 LEES COURT		350.00	0	PAID:	0.00
06/17/26	BROWN FRAHER H		WIRING	R-5	Res; 1 & 2 Family	0.00	0.00	25.50
Electrical for crawlspace encapsulatio						0.00	0.00	0.00
26-00168	06/18/26	078A06-14-006-003	816 LEES COURT		14,265.42	0	PAID:	93.16
06/17/26	BROWN FRAHER H		ENCAPSULATE CRA	R-5	Res; 1 & 2 Family	0.00	0.00	0.00
Crawlspace Encapsulation						0.00	0.00	0.00
26-00169	06/17/26	078A12-04-003-005	619 CHAPTICO ROAD		38,000.00	0	PAID:	214.20
06/17/26	JONES RICKY LEE & JONES CRYSTAL A		REPAIR ROOF			0.00	0.00	0.00
Remove roofing shingles. Install 7/16OSB overlay on 1x6 spaced decking as pmanufactures specs. Install new shing						0.00	0.00	0.00
roof with synthetic underlayment and icaand water as required								
26-00170	06/23/26	098000-10-001A	1208 EAST ATLANTIC STREET		400,000.00	0	PAID:	81.86
06/22/26	ECS INVESTMENTS LLC		NEW COMMERCIAL			0.00	0.00	0.00
New7Brew drive-thru only coffee shop. New pre-fab modular building.						0.00	0.00	0.00
26-00174	06/22/26	098000-10-001A	1208 EAST ATLANTIC STREET		75,000.00	0	PAID:	0.00
06/22/26	ECS INVESTMENTS LLC		LAND DISTURBING B	Business		0.00	0.00	51.00
Construction of new 7Brew Coffee						0.00	0.00	0.00
26-00175	06/23/26	078A17-47-A	213 FRANKLIN STREET		2,500.00	0	PAID:	0.00
06/23/26	WELLS TINA H		WATSEW LATERALS			0.00	0.00	0.00

July 6, 2026
08:17 AM

TOWN OF SOUTH HILL
Permit Fee Report by Permit No

Page No: 4

Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume		BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type	Use Type		Additional Cost	FIRE	LAND DISTURB	MECHANICAL
Description of Work							PLUMBING	SIGN	
Replace sewer line							25.50	0.00	
26-00176	06/24/26	096000-23-001	2236 PLANK RD		210,000.00	0	PAID:	164.63	164.63
06/24/26	MODULAR HOLMES, LLC		NEW RESIDENTIAL			0.00	0.00	0.00	0.00
Setup up 3 bedroom/2 bathroom							0.00	0.00	
26-00177	06/25/26	097000-02-002	170 BUTTS STREET		1,211,000.00	0	PAID:	6,196.50	6,196.50
06/25/26	JA SOUTH HILL PORTFOLIO LP		REPAIR ROOF	F-2	Factory & Indust; Low Hazard	0.00	0.00	0.00	0.00
Roof recovery (partial building area) Over the existing roof system, we are installing new insulation and 060 TPO roofing using heat induction welding (Rhinobond attachment.) Installing new perimeter edge metals on areas receiving roof recovery.							0.00	0.00	
26-00178	06/25/26	078A11-A-004	2000 HALIFAX STREET		1,570,339.12	0	WAIVED:	8,029.13	8,029.13
06/25/26	TOWN OF SOUTH HILL		NEW COMMERCIAL U		Util & Misc; Acc & Misc Buildi	0.00	0.00	0.00	0.00
New Sewer Pump Station for Parker Park							0.00	0.00	
26-00179	06/26/26	078A17-A-025	112 NORTH LUNENBURG AVENUE		400.00	0	PAID:	0.00	25.50
06/26/26	HASH CEBERT J II		ELECTRICAL SERV R-2		Res; Mult Family, Dorms, etc	0.00	0.00	0.00	0.00
Upgrading electrical service							0.00	0.00	
26-00180	06/26/26	078A11-26-003	443 RALEIGH AVE		8,000.00	0	PAID:	0.00	84.66
06/26/26	ROCK RIVER INC		NEW RESIDENTIAL R-5		Res; 1 & 2 Family	0.00	0.00	0.00	84.66
Mechanical for new house							0.00	0.00	
26-00181	06/26/26	078A11-A-004	2000 HALIFAX STREET		40,000.00	0	WAIVED:	0.00	51.00
06/26/26	TOWN OF SOUTH HILL		LAND DISTURBING			0.00	0.00	51.00	0.00
Clearing for pump station improvement force main replacement							0.00	0.00	
26-00182	06/30/26	078A12-62-001-002	568 CHAPTICO RD		320,000.00	0	PAID:	278.95	278.95
06/26/26	HERON'S NEST LAND COMPANY, LLC					0.00	0.00	0.00	0.00
Construct a 3 bed/2 full bath house							0.00	0.00	
26-00183	06/30/26	078A12-62-001-001	606 CHAPTICO RD		320,000.00	0	PAID:	341.99	341.99
06/26/26	HERON'S NEST LAND COMPANY LLC		NEW RESIDENTIAL R-5		Res; 1 & 2 Family	0.00	0.00	0.00	0.00
Construct a 4 bed,2 full baths, & 1/2 bath							0.00	0.00	

July 6, 2026
08:17 AM

TOWN OF SOUTH HILL
Permit Fee Report by Permit No

Page No: 5

Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume	BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type		Additional Cost	FIRE	LAND DISTURB	MECHANICAL
Description of Work			Use Type			PLUMBING	SIGN	
Grand Totals:				7,029,327.43	0	PAID:	9,195.15	400.70
						0.00	10,587.09	51.00
							51.00	132.60
						WAIVED:	8,029.13	0.00
							0.00	51.00
							44.88	0.00
						PERMIT COUNT:	13	8
							2	2
							3	1

*NOTE: This report contains only PAID & WAIVED fees.

Completed Dilapidated Properties

Program Start Date: 4-16-2016

<i>Address</i>	<i>Owner</i>	<i>Notes</i>
412 South Hill Avenue	Twanda Feggins Walker	House removed/Lot cleared
207 North Mecklenburg Avenue	Debra Jeffries	House removed/Lot cleared
304 North Lunenburg Avenue	Charles Crowder/Joanne Bacon	Singlewide removed/Lot cleared
115 Coleman Lane	Stanley T Baskerville	House removed/Lot cleared
215 Dortch Lane	Roger & Patsy Poythress	House painted
1109 Halifax Street	Ola M Holmes Life Est	House removed/Lot cleared
1108 Halifax Street	Earnestine Hart	House removed/Lot cleared
209 East Atlantic Street	Judith Stanley	House painted
106 North Matthews Street	W O Hines	House removed/Lot cleared
635 West Virginia Street	G Rowley & Mary E Ferguson	House removed/Lot cleared
510 Ridgewood Avenue	Allen Lambert & Others	House repaired/Lot cleaned
103 East Third Street	Sam Allen	House repaired
802 West Atlantic Street	William Wills	House repaired
505 East Atlantic Street	Virginia Triplette	Lot cleaned
205 East Atlantic Street	Judith Stanley	House painted
209 East Atlantic Street	Judith Stanley	House repaired/ painted
132 Bedford Street	Jose Martinez	House removed
1106 Goodes Ferry Road	David Williams	Lot cleaned
1228 Halifax Street	Ronald Valentine	Singlewide removed
111 South Mecklenburg Avenue	Gwendolyn Williams	Work completed
307 Moseley Lane	Jeremiah Perry	Lot cleaned

Completed Dilapidated Properties

Program Start Date: 4-16-2016

513 North Mecklenburg Avenue	Melvin Crutchfield	House painted
110 South Main Street	George Brown	Building removed
114 North Matthews Street	Herbert Newman	Building removed
515 Meadow Street	Timothy Cooke	Work complete
305 Windsor Street	Herman Connell	House removed
1200 Halifax Street	Dorothy Talley	House removed
103 West Third Street	Sam Allen	House repaired
101 West Third Street	Sam Allen	House repaired
128 South Mecklenburg Avenue	Jimmy Martin	Building repaired
132 Bedford Street	Jose Martinez	Garage repaired
122 Clay Street	GTC Properties	Lot cleaned and cut
302 West High Street	Elleana Fielding	Lot cleaned and cut
935 West Atlantic Street	Shirley Williams	Property cleaned
115 Clay Street	Walter McClenney	Property cleaned
660 Lombardy Street	Joe Cappaert	Singlewide removed
117 Clay Street	Larry Cook	Lot cleaned
507 Moseley Lane	Leroy Cook	Lot cleaned
923 West Atlantic Street	Tammy Ochodnick	House repaired
510 Moseley Lane	Barry Ashworth	Lot cleaned
609 West Danville Street	Charles Lynn	Building painted
227 Circle Drive	Circle Drive LLC	House removed

Completed Dilapidated Properties

Program Start Date: 4-16-2016

154 Buena Vista Circle	Daniel Hightower	House repaired
422 East Atlantic Street	Kenneth Evans	Overgrowth removed
806 West Virginia Street	Kuy Kelly	House removed
210 Park Lane	Jon Taylor	House painted
112 Center Lane	Alex Graham	Building painted
418 Old Highway Fifty-eight	Willie Smith	House removed
911 East Atlantic Street	Bobby Shah	Lot cleaned
930 West Danville Street	Delores Taylor	House removed
932 West Danville Street	Barbara Jefferson	House removed
906 Plank Road	Ivory Joyner	House painted
118 South Lunenburg Avenue	Loretta Avent	Building repaired and painted
208 Pennington Street	Brent Richey	Repairs complete
114 C Clay Street	Michael Robinson	Trailer removed
1179 Country Lane	Alfred Bracey	House removed
201 East Atlantic Street	Francis Clark	House painted
112 East Atlantic Street	William Robbins	House removed
403 North Mecklenburg Avenue	William Wills	House painted
109 East Third Street	Sam Allen	House repaired
101 East Third Street	Sam Allen	House repaired and painted
706 Brooke Avenue	Sam Allen	House repaired and painted
103 East Third Street	Sam Allen	House repaired and painted

Completed Dilapidated Properties

Program Start Date: 4-16-2016

506 Moseley Lane	F. Holden	House removed
609 Grazier Street	M. Shearin	House removed
117 Clay Street	L. Cooke	Repairs complete
302 W. High Street	Stepping Stones Properties, LLC	Repairs complete
704 Brook Avenue	S. Allen	Repairs Complete
202 North Brunswick	Oscar Cruz	trash removed
101 West Second Street	S. Soyars	Repairs Complete
419 East Atlantic	T. Stanley	Repairs Complete
Corner of Dortch & Main	Butts	Repairs Complete
704 Brooke	S. Allen	Repairs Complete
505 North Mecklenburg	L. Ogburn	Repairs Complete
617 North Mecklenburg	Kumar	Repairs Complete
103 South Mecklenburg	Jenkins	Repairs Complete
108 East 1st Street	Windy Hills	Repairs Complete
110 East 1st Street	Windy Hills	Repairs Complete
112 East 1st Street	Windy Hills	Repairs complete
112 Raleigh Ave	B. Pearce	Repairs Complete
500 West Danville	B&P Enterprises LLC.	Repairs Complete
501 West Danville	Crop Production Services LLC	Repairs Complete
639 West Virginia Avenue	Dortch/Rudolph	Repairs Complete
502 North Mecklenburg	Moore	Repairs complete
212 North Mecklenburg	Crowder	Repairs Complete
101 West 2nd	Soyars	Repairs Complete

Completed Dilapidated Properties

Program Start Date: 4-16-2016

609 West Atlantic	Bellewood LLC	Repairs complete
514 Pleasant Street	KC&J Properties	Repairs complete
603 Franklin Street	Exit Reality	Repairs complete
1248 West Danville	Thomas	Repairs complete
605 Franklin Street	Exit Realty	Repairs complete
728 North Mecklenburg	Janson	Repairs complete
702 North Mecklenburg	Taylor	Repairs complete
410 East Ferrell	Taylor	House demolished
508 Brook Avenue	Brown	Repairs complete
642 Northington	Jones	Repairs complete
125 Clay Street	Maddux	Repairs complete
509 Franklin	Exit Reality	Repairs complete
Fox Run Apartments	South Hill Associates LLC	Repairs complete
810 West Main	Rose Walker	Repairs complete
505 Franklin	Hayes	Repairs complete
113 East Pine	Windy Hills	To be demolished
115 East Pine	Windy Hills	To be demolished
119 East Pine	Windy Hills	To be demolished
915 West Danville	Maitland	Repairs complete
402 South Hill Ave	Windy Hills	Repairs complete
800 Goodes Ferry	S & S Mecklenburg LLC	Repair Complete
516 East Atlantic	Windy Hills	Repair Complete
518 East Atlantic	Windy Hills	Repair complete

Completed Dilapidated Properties

Program Start Date: 4-16-2016

410 West Atlantic	Powell	Repair complete
621 Northington	Conner	Repair complete
410 Circle Drive	Newmart	Repairs Complete
702 Brook Ave	Allen	Repairs Complete
704 Brook Ave	Allen	Repairs Complete
703 Robertson	Allen	Repairs Complete
705 Robertson	Allen	Repairs Complete
109 East 3rd	Allen	Repairs Complete
107 East 3rd	Allen	Repairs Complete
112 Windsor Street	Windy Hills	Repairs Complete
617 West Danville	Luddy	Repairs Complete
225 Circle Drive	Circle Drive LLC	Repairs Complete
110 Windsor Street	Windy Hill	Repairs Complete
107 NORTH WEST	ELDAGBEAR LLC	Repairs Complete
719 East Ferrell	South Hill Partners LLC	Repairs Complete
409 South Hill Ave	Feggins Funeral Home Inc.	Repairs Complete
120 A/B Matthews	AAR Investments	Repairs Complete
607 Franklin	B. Champlain	Repairs Complete
704 Goodes Ferry	K. Bugg	Repairs Complete
607 Franklin	B. Champlain	Repairs Complete
<i>106 East Virginia</i>	<i>S & M Townes</i>	<i>Repairs Complete</i>
<i>808 Virginia Ave</i>	<i>K. Kelly</i>	<i>Repairs Complete</i>

Completed Dilapidated Properties

Program Start Date: 4-16-2016

<i>507 North Mecklenburg</i>	<i>Crutchfield</i>	<i>Repairs Complete</i>
<i>911 East Atlantic</i>	<i>South Hill Hotel LLC</i>	<i>Repairs Complete</i>
<i>701 Forest Lane</i>	<i>Duffer</i>	<i>Repairs Complete</i>
<i>911 East Atlantic</i>	<i>South Hill Hotel LLC</i>	<i>Repairs Complete</i>
<i>513 North Mecklenburg</i>	<i>Crutchfield</i>	<i>Repairs Complete</i>
<i>103 North West</i>	<i>Eldagbear LLC</i>	<i>Repairs Complete</i>
<i>210 Park Lane</i>	<i>Taylor</i>	<i>Repairs Complete</i>
<i>881 Powell Drive</i>	<i>Cig 48 Pinewood LLC</i>	<i>Repairs Complete</i>
<i>110 North Mecklenburg</i>	<i>Brown Home Rentals</i>	<i>Repairs Complete</i>
<i>509 North Mecklenburg</i>	<i>Hope Estates LLC</i>	<i>Repairs Complete</i>
<i>601 Locust</i>	<i>South Hill Partners LLC</i>	<i>Repairs Complete</i>
<i>416 Fairview</i>	<i>Soyars</i>	<i>Repairs Complete</i>

DILAPIDATED PROPERTY LISTING

ADDRESS	OWNER	DESCRIPTION	LAST CONTACT	FOLLOW UP	VACANT (Y/N)	RENTER OR OWNER OCCUPIED
416 North Mecklenburg Avenue	House/Smith	Rot, peeling paint, damaged rain gutters	05/2026	07/2026	NO	OWNER OCCUPIED
1287 West Danville Street	R. Thomas	Roof, chimney, rotting woodwork, foundation masonry	05/2026	08/2026	YES	IN COURT
202 Windsor Street	D. Helms	Fascia, porch ceiling, porch columns	04/2026	07/2026	NO	OWNER OCCUPIED
701 Virginia Street	Revis	Rot in fascia and windows	06/2026	07/2026	YES	DECEASED OWNER NO WILL
104 East Virginia Street	S. & M. Townes	Rot in fascia and windows, broken windows, fallen gutters	05/2026	07/2026	YES	RENTAL
904 West Main Street	A. Harris & Others	Rot in porch, fascia and windows. Roof issues.	04/2026	07/2026	YES	RENTAL
228 Clay Street	C. Purcell	Rot in porch, fascia and windows, broken windows, missing siding	04/2026	07/2026	YES	RENTAL
211 East Atlantic Street	P. Duffer	Painting windows/scraping paint	05/2026	07/2026	YES	RENTAL
400 Goodes Ferry Road	P. Duffer	Rot in fascia and windows, peeling paint	05/2026	07/2026	NO	OWNER OCCUPIED
402 Goodes Ferry Road	P. Duffer	Rot in fascia and windows, peeling paint	05/2026	07/2026	YES	RENTAL
315 West Danville Street	P. Duffer	Building posted as unsafe	05/2026	07/2026	YES	RENTAL
1214 Plank Road	P. Duffer/Lake Gaston Soccer Association, Inc.	Rot, front porch foundation, roof, unstable structure	05/2026	07/2026	YES	RENTAL
901 Goodes Ferry Road	W. Rook	Siding and paint, roof, fascia, rake board, chimney	05/2026	07/2026	YES	RENTAL
510 Moseley Lane	B. Ashworth; <i>sold</i>	Over grown lot, peeling paint, broken windows, wood rot	06/2026	07/2026	NO	OWNER OCCUPIED
704 Robertson Street	S. Allen	Peeling paint, rot in fascia and windows	05/2026	07/2026	NO	RENTAL
706 Robertson Street	S. Allen	Peeling paint, rot in fascia and windows	05/2026	07/2026	NO	RENTAL
103 West Third Street	S. Allen	Peeling paint, rot in fascia and windows	05/2026	07/2026	NO	RENTAL
101 West Third Street	S. Allen	Peeling paint, rot in fascia and windows	05/2026	07/2026	NO	RENTAL
110 East Third Street	S. Allen	Peeling paint, rot in fascia and windows	05/2026	07/2026	YES	RENTAL
108/110 East Second Street	S. Allen	Peeling paint, rot in fascia and windows	05/2026	07/2026	NO	RENTAL
106 East Second Street	S. Allen	Peeling paint, rot in fascia and windows	05/2026	07/2026	NO	RENTAL
456 Old Hwy 58	W. Thomas	Roof, rot and paint, overgrowth	05/2026	09/2026	YES	MULTIPLE HEIR
212 Windsor Street	B. Jeffries	Overgrowth, trash and debris, porsh, trim and shutters	02/2026	07/2026	YES	RENTAL
509 Pleasant Street	M. Schooler; <i>foreclosure</i>	Tarp on roof, rot in fascia and windows, peeling paint	06/2026	08/2026	YES	RENTAL
1225 Plank Road	P. Duffer	Broken windows, wood rot, porch damage, roof issues, peeling paint	05/2026	07/2026	YES	RENTAL
1217 Plank Road	P. Duffer	Broken windows, peeling paint	05/2026	07/2026	YES	RENTAL
1003 Plank Road	Plank Property, LLC	Peeling paint	01/2026	06/2026	NO	NEWMART BUILDERS
703 North Mecklenburg Avenue	Rainey	Peeling paint	06/2026	07/2026	NO	OWNER OCCUPIED
909 Plank Road	Windy Hills Property; J. Hayes	Peeling paint	06/2026	08/2026	YES	RENTAL WAREHOUSE
800 Goodes Ferry	S&S Mecklenburg	rusty water tanks, collapsed roof on out buildings	03/2026	07/2026	NO	OLD BGF BUILDING
209 East Atlantic	J. Stanley	Rotten wood, peeling paint	04/2026	07/2026	NO	RENTAL
1524 West Danville	J. Stanley; <i>SOLD to Parker Oil</i>	Rotten wood, peeling paint, broken windows	06/2026	09/2026	YES	COMMERCIAL BUILDING
914 West Main	W. Tisdale	Peeling paint, rotten wood	06/2026	09/2026	NO	OWNER OCCUPIED
808A West Main	R. Walker	Peeling paint, rotten wood	05/2026	07/2026	NO	OWNER OCCUPIED
625 West Danville	M. Luddy	Paint, open brick	06/2026	08/2026	NO	OWNER OCCUPIED
128 South Mecklenburg	J. Martin	Gutters, paint, Structural Repair	06/2026	08/2026	NO	MARTIN COLLECTION
126 West Main	M. Brown	Peeling paint	06/2026	08/2026	NO	BROWN'S AUTOMOTIVE
404 West Danville	P. Duffer	Structural repair, peeling paint, rust	06/2026	08/2026	NO	OWNER OCCUPIED
326 West Atlantic	W. Khan & Z. Inshan	Roof collapse, rotten wood, Peeling paint	06/2026	08/2026	NO	OWNER OCCUPIED
221 West Virginia	B. Schewel	Peeling paint, rotten wood	02/2026	07/2026	NO	SCHEWELS WAREHOUSE
300 West Atlantic	G. Hudson	Unsafe structure, roof collapse	06/2026	08/2026	YES	RENTAL
513 North Mecklenburg	I. Mistry	Siding, paint and windows	06/2026	09/2026	YES	RENTAL
1173/1177 Plank Road	J. Stanley	Wood rot and paint	06/2026	09/2026	YES	RENTAL
<i>As of JUNE 2026</i>						

DILAPIDATED PROPERTY LISTING

ADDRESS	OWNER	DESCRIPTION	LAST CONTACT	FOLLOW UP	VACANT (Y/N)	RENTER OR OWNER OCCUPIED
SECTION 106 UNSAFE STRUCTURES OR STRUCTURES UNFIT FOR HUMAN OCCUPANCY						
106.3.1 Vacating unsafe structure. If the code official determines there is actual and immediate danger to the occupants or public, or when life is endangered by the occupancy of an unsafe structure, the code official shall be authorized to order the occupants to immediately vacate the unsafe structure.						

Agenda Item A

To: Mayor and Town Council
From: Business Development Manager
Date: July 13, 2026
Re: Monthly Update

The following is a summary of business development activities and projects currently underway:

- Staff continues to work with commercial property owners and business operators to promote and utilize the Town's incentive programs, supporting private investment, redevelopment, and economic growth throughout the community.
- I completed the Town's 2026 Enterprise Zone Annual Report in coordination with Mecklenburg County Economic Development, documenting the Town's ongoing economic development initiatives and investments.
- Final approval has been provided to Xtreme Signs to begin fabrication and installation of the Town's new wayfinding signage. Production will begin with the directional signs, followed by the gateway sign located on E. Atlantic Street.
- I am currently working with the Virginia Department of Conservation and Recreation (DCR) on a series of three grant applications. The first application has been submitted, and work is underway on the second application. These grants will support future community improvement and recreational development projects.
- Staff is collaborating with a local, existing industry to pursue grant funding for the construction of a new corporate headquarters in South Hill. The company anticipates breaking ground in January 2027.
- South Hill Revitalization has agreed to partner with the Town on the 2026 Hometown Christmas celebration. As part of their contribution, they will fund the addition of eight feet to the Town Christmas tree and provide decorative lighting for the trees at the intersection of Highway 58 and E. Atlantic Street. We are currently awaiting confirmation from the Community Development Association (CDA) regarding its participation.
- Staff continues to engage with prospective businesses interested in locating in South Hill. Several prospects remain actively engaged and are currently completing various stages of the due diligence process. Staff will continue to keep Council informed as these projects progress and additional information becomes available.

This report is submitted for Council's information. No action is required at this time.

Agenda Item A

To: Mayor and Town Council
From: Human Resources Manager
Date: June 24, 2026
Re: HR Report for July 2026

HR PROJECTS/ACCOMPLISHMENTS:

Open enrollment benefits meetings were held to educate employees of the upcoming health benefit plans which will take effect July 1st. HR has been busy assisting employees with questions and benefit rollouts and is very pleased to announce 100% employee enrollments. This ensures Anthem can complete enrollment changes, and process new cards and prepare updates on the billing side to generate timely reports back to the Town. Thank you to all employees for helping to meet this timeline.

EMPLOYEE NEWS:



Congratulations to Donna Burch on 40 Years of Service!!

This month, the Town proudly recognizes and celebrates Donna Burch, Records Administrator for the Police Department, for 40 years of dedicated service.

Donna began her career with the Police Department in July 1986 as the Records Administrator. Throughout her tenure, her role has expanded significantly to include a wide range of essential responsibilities, including dispatch support, asset forfeiture administration, departmental financial records, evidence custody, submission of destruction orders to the Commonwealth's Attorney, and numerous other administrative duties vital to the operation of the Police Department.

Donna's commitment, professionalism, and unwavering loyalty have been an outstanding example of public service. For four decades, she has devoted her time, knowledge, and talents to supporting the Police Department and helping make South Hill a better place to live and work.

Please join us in congratulating Donna on this remarkable milestone and thanking her for her many years of dedicated service to the Town of South Hill.



Congratulations to Jason Houchins (Parks/Rec & Facilities) on fifteen (15) years of dedication to the Town of South Hill. Please join me in wishing Jason our sincere appreciation for his service to our community.

Congratulations to Corporal Aaron Petrie (Police Department) on five (5) years of dedicated service to the Town of South Hill. Please join me in wishing Aaron our sincere appreciation for his service to our community.

We are very pleased to welcome Christopher Urban to the Town of South Hill, effective June 15, 2026. Chris will join the Facilities department working as a Facilities Maintenance Lead Technician reporting to Jason Houchins.

TOWN JOB OPENINGS:

Facilities Maintenance Technician - Facilities
Trainee Operator – Wastewater Treatment Plant

This item is for Council information only. No action is required.